

Witham Town Council: Anonymous Communications

This policy should be read in conjunction with the Whistleblowing Policy

Guidance on Receiving Anonymous Communications

From time to time, the Town Council will receive an anonymous communication. This can be in the form of a letter, email or phone call and can make accusations against Councillors, Staff or members of the general public.

The Town Council has taken the decision that as a rule all anonymous communications will be ignored; however, they do recognise that there will be occasions when making an accusation could result in fear of retribution. Under these circumstances the Town Clerk will make a judgement as to the validity of the comments made and take any appropriate action they see fit which could include referring the communication to the next Town Council Meeting or to another agency such as the Police.

Policy WTC047 – Anonymous communications

Approved at Minute 57. Policy and Resources Committee Meeting held 29.3.2022

Reviewed: Policy and Resources Committee Meeting held 19TH March 2024

To be reviewed: March 2026