Witham town council

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MINUTES

PLANNING AND TRANSPORT COMMITTEE

Date: **Monday, 27th July 2026**

Place: **Council Chamber, Town Hall, 61 Newland Street, Witham, CM8 2FE**

Present:	Councillors	P.	Barlow	(Chair)
		J.	Robertson	(Vice Chair)
		E.	Adelaja	
		L.	Headley	
		R.	Playle	
		G.	Kennedy	(Planning Officer)
		J.	Brown	(PA to the Council)
		V.	Goldspink	(Events Co-Ordinator)

46. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor J.M. Coleman.
Councillors Ramage and Williams were absent.

RESOLVED That the apologies be received and approved.

47. MINUTES

RESOLVED That the Minutes of the Meeting of the Planning and Transport Committee held on 14th July 2026 be confirmed as a true record and signed by the Chair.

48. INTERESTS

Councillor Playle declared a non-registerable interest as a Member of Essex County Council.

49. QUESTIONS AND STATEMENTS FROM THE PUBLIC

There were no members of the public present.

50. PLANNING OFFICER'S REPORT

The Planning Officer advised that the Braintree District Councils Waste Collection and Storage Guidance for new residential developments Supplementary Planning Document (SPD) had now been adopted.

She explained that applications had been received by Braintree District Council regarding the change of use from business premises to residential for the Laburnum Way and Dorothy Sayers Drive site. The Town Council was made aware for information only.

RESOLVED That the information be received and noted.

51. PART 1 APPLICATIONS

26/01475/HH — **11 Calamint Road, Witham**
Proposed single storey rear extension and new window to side elevation.

NO OBJECTION

26/01592/HH — **Cyruss, The Avenue, Witham**
Proposed two-storey and part single-storey side extension with first-floor rear extension over existing ground-floor extension.

NO OBJECTION

52. PART 2 APPLICATIONS

26/01536/TPOCON — **Littlefields, 41 Chipping Hill, Witham**
Notice of intent to carry out works to trees in a conservation area.

The Tree Warden's advice had been sought and he had agreed that the work was reasonable.

NO OBJECTION subject to the advice of the District Council's Landscape Officer

53. REVISED PLANS

There were no revised plans.

54. DECISIONS

The decisions on Planning Applications pertaining to Witham were received.

RESOLVED That the decisions be received and noted.

55. BUS SERVICE 40

An email was received from Central-Connect regarding an error in the Essex County Council's tendering process which has resulted in the extended bus service 40 being delayed.

Members agreed that a letter should be sent to Essex County Council regarding the false hope it had given to the residents of Witham for the extended service. Members commented that the service, once it had begun, would be very much welcomed.

RESOLVED That a letter be sent to Essex County Council complaining that the apparent error in the tendering procedure had resulted in residents of Witham being unable to access parts of the town.

56. RECTORY LAND, RIVENHALL

Details of a proposed stopping up and no waiting Order for Rectory Lane, Rivenhall were received.

Members discussed the proposals and agreed that a letter should be sent in support of the Order.

RESOLVED That a letter be sent to Essex County Council in support of the proposed stopping up and no waiting for Rectory Lane, Rivenhall.

57. UK FISH BAR

An email was received from Planning Enforcement regarding the signage at UK Fish Bar.

Members welcomed the information that a planning application would be required for the illuminated hanging sign.

RESOLVED That the email be received and noted.

There being no further business the Chairman closed the meeting at 7.14 p.m.

Councillor P. Barlow
Chair

GK/JB/28.07.2026