



Town Hall | 61 Newland Street | Witham | CM8 2FE
01376 520627
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MINUTES

PLANNING AND TRANSPORT COMMITTEE

Date: 4th August 2025

Place: Council Chamber, Town Hall, 61 Newland Street, Witham, CM8 2FE

Present: Councillors

J.	Robertson	(Chairman)
J.C.	Coleman	(Vice Chairman)(arrived at 6.55 p.m)
P.	Barlow	
L.	Headley	
R.	Playle	
R.	Ramage	
E.	Williams	
G.	Kennedy	(Planning Officer)
J.	Brown	(PA to the Council)

69. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors E Adelaja and J M Coleman and Councillor J C Coleman that he would be late. Councillor A Sloma was absent.

RESOLVED That the apologies be received and approved.

70. MINUTES

RESOLVED That the Minutes of the Meeting of the Planning and Transport Committee held on 22nd July 2025 be confirmed as a true record and signed by the Chairman.

71. INTERESTS

No interests were declared but Councillor Playle gave the reminder that he was also a Member of Essex County Council.

72. QUESTIONS AND STATEMENTS FROM THE PUBLIC

There were no members of the press or public present.

73. PLANNING OFFICER'S REPORT

The Planning Officer gave a report that the Developers of the land adjacent to Aldi had hoped to attend the meeting to give a presentation but there had been a problem with the application and they would get in touch in due course.

74. PART 1 APPLICATIONS

25/01625/HH

26 Collingwood Road, Witham

Proposed greenhouse to rear garden and associated landscaping works.

NO OBJECTION

25/01654/HH

41 Blunts Hall Road, Witham

Proposed link and conversion of garage to habitable accommodation including removal of garage door and insertion of front bay window and doors to the rear & alterations to fenestrations.

NO OBJECTION

75. PART 2 APPLICATIONS

**25/01490/FUL &
25/01491/LBC**

Roslyn House, 16 Newland Street, Witham

Proposed change of use from office (class E to residential (class C3) and Nursery (class E) with associated internal alterations.

NO OBJECTION subject to the advice of the Listed Buildings Officer

76. REVISED PLANS

There were no revised plans.

77. DECISIONS

The decisions on Planning Applications pertaining to Witham were received.

RESOLVED That the decisions be received and noted.

78. TACKLING SPEEDING IN WITHAM/20s PLENTY

The Planning Officer advised that quotations for the vehicle activated signs would be considered in exclusion at Minute 84. The Planning Officer also suggested that Members might wish to check with schools on their Wards to see if there would be a benefit for 20's plenty zones. Councillor Barlow mentioned Templars and Maltings.

RESOLVED That the information be received and noted.

79. BRAINTREE LOCAL HIGHWAYS PANEL MINUTES – 26TH JUNE 2025

An extract of the Local Highways Panel of 26th June 2025 minutes pertaining to Witham were received.

RESOLVED That the information be received and noted.

80. TREE PRESERVATION ORDER NO: 01/2025/TPO – 78 MALDON ROAD

The Planning Office advised that the Tree Preservation Order No: 01/2025/TPO for 78 Maldon Road had been granted.

RESOLVED That the information be received and noted.

81. PEDESTRIAN CROSSING – MALDON ROAD

The Planning Office said that the maintenance work that was required had now taken place at the Maldon Road crossing, although there was still an issue with overgrown vegetation in respect of the signage. BDC Members were asked to move this forward.

RESOLVED That the information be received and noted.

82. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2) and in accordance with Standing Order 3(d), the press and public be excluded from the remainder of the Meeting due to the confidential nature of the business to be transacted.

83. NOTES FROM ESSEX COUNTY COUNCIL MEETING

Notes from Essex County Council's Highways Meeting held on 21st July 2025 were received.

RESOLVED That the Notes be received and noted.

Councillor J C Coleman joined the meeting.

84. VEHICLE ACTIVATED SIGNS

The Planning Office provided a report on the quotations received for the vehicle activated signs.

Members agreed that ElanCity's quote was best value and their signs had received good reviews.

RESOLVED That ElanCity be awarded the contract.¹

There being no further business the Chairman closed the meeting at 7.06 p.m.

Councillor J. Robertson
Chairman

GK/JB 05.08.2025

¹ A licence for the Vehicle Activated Sign would now be applied for from Essex County Council.