

Witham Town Council

29 August 2025 (2025 - 2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Town Hall	01/04/2025		Unity Trust Bank		Rate Charges	Braintree District Council	X	949.00		949.00
											949.00
7	Year End Creditor	03/04/2025		Unity Trust Bank		Legal Fees	Birketts	S	15,185.78	3,037.16	18,222.94
											18,222.94
12	IT	07/04/2025		Unity Trust Bank		Scribe Accounts	Scribe Starboard System Li	S	797.00	159.40	956.40
12	IT	07/04/2025		Unity Trust Bank		Scribe Accounts	Scribe Starboard System Li	S	137.00	27.40	164.40
											1,120.80
15	Year End Creditor	07/04/2025		Unity Trust Bank		Topographical Survey and Desi	Iceni Consulting Anglia Lim	S	2,350.00	470.00	2,820.00
											2,820.00
17	Year End Creditor	07/04/2025		Unity Trust Bank		Lift Servicing	Eastern Lift Services Ltd	S	4,127.85	825.57	4,953.42
											4,953.42
21	Year End Creditor	07/04/2025		Unity Trust Bank		Structural Testing 22 columns ,	EML Installations Ltd	S	990.00	198.00	1,188.00
											1,188.00
61	Affiliation Fees	11/04/2025		Unity Trust Bank		Affiliation fees	Essex Association of Local	X	2,445.44		2,445.44
											2,445.44
28	Year End Creditor	11/04/2025		Unity Trust Bank		Councillor Grant	Witham United Reformed C	X	500.00		500.00
											500.00
43	Town Hall	17/04/2025		Unity Trust Bank		Trade waste - fees	Braintree District Council	Z	490.00		490.00
43	Town Hall	17/04/2025		Unity Trust Bank		Trade waste - fees	Braintree District Council	Z	93.17		93.17
											583.17
44	Information Centre Stock	17/04/2025		Unity Trust Bank		Tickets sale	WAOS	X	1,077.37		1,077.37
											1,077.37
56	Electricity	22/04/2025		Unity Trust Bank		Electricity	British Gas	S	764.72	152.94	917.66
											917.66
62	Town Hall Development	25/04/2025		Unity Trust Bank		Initial Deposit, Rent in advance	Borno Chemist Limited	Z	1,750.73		1,750.73
											1,750.73
63	Year End Creditor	25/04/2025		Unity Trust Bank		Contribution towards costs of S	Police, Fire and Crime Com	Z	632.60		632.60
											632.60
67	VE Day	30/04/2025		Unity Trust Bank		Afternoon Tea	Karen Dillane	X	714.00		714.00
67	Year End Creditor	30/04/2025		Unity Trust Bank		Afternoon Tea	Karen Dillane	X	250.00		250.00
											964.00
79	Town Hall	01/05/2025		Unity Trust Bank		Rate Charges	Braintree District Council	X	948.00		948.00
											948.00
89	Town Hall	06/05/2025		Unity Trust Bank		Remedial works recommended	Sigma Electrical Services Li	S	3,859.60	771.92	4,631.52
											4,631.52
96	Town Hall	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	X	84.00		84.00
96	Town Hall	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	Z	14.95		14.95
96	Town Hall	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	E	5.00		5.00

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96	Town Hall	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	X	45.98		45.98
96	Stationery	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	X	80.36		80.36
											230.29
88	Information Centre Stock	06/05/2025		Unity Trust Bank		Theatre Token Sales	Society of London Theatre	E	1,480.00		1,480.00
											1,480.00
91	Information Centre Stock	06/05/2025		Unity Trust Bank		Tickets sale	Witham Public Hall Trust	X	1,998.07		1,998.07
											1,998.07
94	IT	06/05/2025		Unity Trust Bank		Year End Omega Bronze Schen	Rialtas Business Solutions I	S	912.00	182.40	1,094.40
											1,094.40
95	Civic Receptions	06/05/2025		Unity Trust Bank		Providing buffet services	Handmade Food Company	X	100.00		100.00
95	Civic Receptions	06/05/2025		Unity Trust Bank		Providing buffet services	Handmade Food Company	X	500.00		500.00
											600.00
96	Civic Receptions	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	E	12.00		12.00
96	Civic Receptions	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	Z	36.00		36.00
96	Community Special Constable F	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	X	39.99		39.99
96	Community Special Constable F	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	X	52.04		52.04
96	Christmas Events & Tree	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	E	107.00		107.00
96	Easter Quest	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	X	43.05		43.05
96	Easter Quest	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	E	156.00		156.00
96	Easter Quest	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	E	59.30		59.30
96	Easter Quest	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	E	47.54		47.54
96	Easter Quest	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	E	47.54		47.54
96	Easter Quest	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	E	132.00		132.00
96	Easter Quest	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	E	59.30		59.30
96	Easter Quest	06/05/2025		Unity Trust Bank		Various Items	Nikki Smith	E	54.40		54.40
											846.16
300	Year End Creditor	08/05/2025		LLoyds Current Acco		Cornfield Annual Wildflower Se	Landlife Wildflowers	S	724.17	144.83	869.00
300	Year End Creditor	08/05/2025		LLoyds Current Acco		Cornfield Annual Wildflower Se	Landlife Wildflowers	S	4.16	0.83	4.99
											873.99
117	Town Hall	15/05/2025		Unity Trust Bank		Services from Braintree District	Braintree District Council	Z	143.33		143.33
											143.33
113	Information Centre Stock	15/05/2025		Unity Trust Bank		Tickets sale	Witham Public Hall Trust	X	907.72		907.72
											907.72
115	Staff - Conferencing/Training	15/05/2025		Unity Trust Bank		Education	SLCC The Society of Local	E	3,000.00		3,000.00
											3,000.00
106	Newsletter & Publications	15/05/2025		Unity Trust Bank		Witham Voice	Colt Press	Z	1,533.00		1,533.00
106	Newsletter & Publications	15/05/2025		Unity Trust Bank		Witham Voice	Colt Press	Z	93.00		93.00
											1,626.00
116	Newsletter & Publications	15/05/2025		Unity Trust Bank		Door to Door Distribution	Royal Mail Group	S	1,000.15	200.03	1,200.18

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											1,200.18
117	River Walk	15/05/2025		Unity Trust Bank		Services from Braintree District	Braintree District Council	S	655.00	131.00	786.00
117	Toilet Block - Town Park	15/05/2025		Unity Trust Bank		Services from Braintree District	Braintree District Council	Z	63.78		63.78
											849.78
137	Electricity	21/05/2025		Unity Trust Bank		Electricity	British Gas	S	656.54	131.30	787.84
											787.84
143	S106 Expenditure	29/05/2025		Unity Trust Bank		Footpath resurfacing	Southern Landscape	S	4,868.00	973.60	5,841.60
											5,841.60
147	Information Centre Stock	30/05/2025		Unity Trust Bank		Tickets sale	Witham Public Hall Trust	E	749.07		749.07
											749.07
149	Information Centre Stock	30/05/2025		Unity Trust Bank		Tickets sale	Witham Public Hall Trust	E	862.12		862.12
											862.12
153	Community Grant Aid	30/05/2025		Unity Trust Bank		Grant Award	7th Witham Guides	X	500.00		500.00
											500.00
154	S106 Expenditure	30/05/2025		Unity Trust Bank		Refund of Underspend Grant	Groundwork UK	X	3,332.00		3,332.00
											3,332.00
157	Town Hall	02/06/2025		Unity Trust Bank		Rate Charges	Braintree District Council	X	948.00		948.00
											948.00
168	VE Day	02/06/2025		Unity Trust Bank		VE Day Celebration	Marks Tey Radio	S	570.00	114.00	684.00
											684.00
170	Citizens Advice	02/06/2025		Unity Trust Bank		Grant Award	Citizens Advise	X	5,000.00		5,000.00
											5,000.00
171	Citizens Advice	02/06/2025		Unity Trust Bank		Grant Award	Witham Hub	X	5,000.00		5,000.00
											5,000.00
172	Toilet Block - Town Park	02/06/2025		Unity Trust Bank		Maintenance of the toilets	Braintree District Council	S	8,253.87	1,650.77	9,904.64
											9,904.64
161	Donations	02/06/2025		Unity Trust Bank		Mayor's Fund Disposal	Kids Inspire	X	894.29		894.29
											894.29
162	Donations	02/06/2025		Unity Trust Bank		Mayor's Fund Disposal	Homestart	X	894.30		894.30
											894.30
165	Town Hall Development	02/06/2025		Unity Trust Bank		Rent for Office	Borno Chemist Limited	Z	520.00		520.00
											520.00
179	Music Event	04/06/2025		Unity Trust Bank		Rustic Picnic Table Set, Bench,	Alfresco Hire Ltd	S	524.00	104.80	628.80
											628.80
184	River Walk Signage	04/06/2025		Unity Trust Bank		External Recycled Plastic Notice	Panel Warehouse	S	1,720.45	344.09	2,064.54
											2,064.54
185	Music Event	04/06/2025		Unity Trust Bank		Airstream Stage Package	Airstream Stages	S	1,869.90	373.98	2,243.88
											2,243.88
187	Events Control Account	05/06/2025		Unity Trust Bank		PAYE & NI	HMRC Cumbernauld	X	33.00		33.00
											33.00

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
192	Music Event	10/06/2025		Unity Trust Bank		Performance	Phina Circus and Dance En	S	740.00	148.00	888.00
											888.00
204	Music Event	13/06/2025		Unity Trust Bank		Performance	Fool's Paradise Limited	S	700.00	140.00	840.00
											840.00
210	Electricity	19/06/2025		Unity Trust Bank		Electricity	British Gas	S	695.09	139.01	834.10
											834.10
221	Mayor's Allowance	20/06/2025		Unity Trust Bank		Allowance	Paul Heath	X	1,523.84		1,523.84
											1,523.84
223	Members Allowance	20/06/2025		Unity Trust Bank		Allowance	Lucy Barlow	X	500.00		500.00
											500.00
365	Town Hall	25/06/2025		Unity Trust Bank		Lift Servicing	Eastern Lift Services Ltd	S	360.00	72.00	432.00
365	Town Hall	25/06/2025		Unity Trust Bank		Lift Servicing	Eastern Lift Services Ltd	S	360.00	72.00	432.00
365	Town Hall	25/06/2025		Unity Trust Bank		Lift Servicing	Eastern Lift Services Ltd	S	360.00	72.00	432.00
											1,296.00
372	Town Hall	25/06/2025		Unity Trust Bank		Pictures of staff and events	David Islip	E	195.00		195.00
											195.00
371	Information Centre Stock	25/06/2025		Unity Trust Bank		Tickets sale	Witham Public Hall Trust	E	1,083.00		1,083.00
											1,083.00
372	Witham Dog Show	25/06/2025		Unity Trust Bank		Pictures of staff and events	David Islip	E	150.00		150.00
372	VE Day	25/06/2025		Unity Trust Bank		Pictures of staff and events	David Islip	E	60.00		60.00
372	Music Event	25/06/2025		Unity Trust Bank		Pictures of staff and events	David Islip	E	180.00		180.00
											390.00
Total									96,355.56	10,637.03	106,992.59