

1

SUMMARY AUTOMATIC PRECEPT CALCULATION

Designed by Witham Town Council for transparent Local Government Budgeting

2025/2026

INCOME			EXPENDITURE		
CENTRAL SERVICES*	£	24,500.00	£	434,367.00	
ENVIRONMENT	£	1,650.00	£	286,508.00	
COMMUNITY	£	71,050.00	£	261,378.00	
POLICY & RESOURCES	£	14,000.00	£	48,737.00	
PLANNING & TRANSPORT	£	-	£	5,000.00	
MALTINGS LANE	£	7,500.00	£	21,965.74	
TOTALS:	£	118,700.00	£	1,057,955.74	

*For accounting purposes, Central Service costs are split across committees 40/40/20 respectively excluding planning committee.

2

Total Anticipated Operational Expenditure:	£	1,057,955.74
Less Anticipated Operational Income:	-£	118,700.00
Balanced (Net) Operational Expenditure:	£	939,255.74

Confirmed Revenue Support & Central Government Funding	£	-
Total Other Revenue:		£0

Net allocations to Earmarked Reserves (EMRs):	£	98,010.00
---	---	-----------

Net operational expenditure less other revenue/EMRs:	£	1,037,265.74
--	---	--------------

2024/2025 Precept levied:	£	942,473.57
---------------------------	---	------------

PROPOSED 2025/2026 PRECEPT: (BALANCING FIGURE)	£	1,037,265.74
---	----------	---------------------

Proposed Difference:	£	94,792.17
----------------------	---	-----------

3

2024/2025 TAX BASE
9128.85

2025/2026 TAX BASE
9322.93

2024/2025 BAND D:
£103.24

2025/2026 BAND D:
£111.26

NET Increase in Band D Property:	£8.02
---	--------------

Proposed gross percentage increase/decrease (%):	7.77
---	-------------

Proposed weekly Band D Property charge (over 52 weeks):	£2.14
--	--------------

PROPOSED CENTRAL SERVICES BUDGET FOR 2025/2026

	2024/2025		2025/2026	
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
Sundry Receipts	500	28000	500	0
Hall Hire	18000	19379	24000	6000 <i>increase in bookings</i>
Total Income	18500	47379	24500	6000
Admin - Salaries & NI & LGPS	298826	298826	315767	16941
Travel Expenses	500	624	500	0
Town Hall	35000	32000	35000	0
Gas	10000	10000	12000	2000 <i>Negotiating new contract but expected to be high</i>
Electricity	6700	6806	9000	2300 <i>Contract due to expire in 2025</i>
Photocopying	3000	2900	3000	0
Postage	500	500	500	0
Stationery	1500	1000	1000	-500 <i>Decrease in stationery requirement</i>
Office Equipment	3500	2500	3500	0
Telephones	2000	2000	2200	200
Insurance	12500	12393	14000	1500 <i>Annual increase</i>
Sundry Expenses	1500	1000	1500	0
Audit & Legal	10000	14000	14000	4000 <i>Increase in fees due to land transfers</i>
Affiliation Fees	5000	4500	7500	2500 <i>Investors in People reaccrditation due</i>
Members -Conferencing/Training	2000	1000	1000	-1000 <i>Members not utilising budget</i>
Staff -Conferencing/Training	6500	6500	6500	0
Payroll Charges	1200	1200	1400	200 <i>Company increased charges</i>
Petty Cash	700	700	700	0
IT	4600	4600	4600	0
Charges	520	719	700	180 <i>increase in cash banking charges</i>
Overhead Expenditure	406046	403768	434367	28321

PROPOSED COMMUNITY COMMITTEE BUDGET FOR 2025/2026

Community	2024/2025		2025/2026		
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference	
Information Sales Income	75000	75000	65000	-10000	Adventure Island tickets withdrawn
Witham Festival Income	1500	1725	1500	0	
Music Event	1500	695	1500	0	Projected income from bar/food stalls
Dog Show	500	1298	1000	500	Projected income from bar/food stalls
Witham Pride			500		Projected income from bar/food stalls
Teddy Bear's Picnic	50	80	50	0	
Christmas Events	1500	3000	1500	0	Projected income from bar/food stalls
Total Income	80050	81798	71050	-9000	
Community Team - Salaries, NI & LGPS	87505	65000	84728	-2777	Streetwarden included(balance to come from EM)
Town Clock	1500	0	1500	0	Service due
Christmas Decorations	10600	10600	13000	2400	Long term contract expires Jan 2025
Information Centre Stock	65000	65000	55000	-10000	Adventure Island tickets withdrawn
Information Centre & Administration	3000	2700	3000	0	
Community Grant Aid	15000	15000	12000	-3000	
Carnival Grant	0		8000	8000	Committee ringfenced grant
Citizens Advice	10000	10000	10000	0	
CCTV	13000	14000	14000	1000	New camera warranty ended
Community Safety	1500	1500	1500	0	
Community Special Constables Expense	5000	4500	5000	0	
Witham Train Memorial			500	500	New event
Community Special Constable Recruitm	1000	800	1000	0	
Other Community Support	1500	1500	1500	0	
Witham Dog Show		2446	2500	2500	Summer event line split
Witham Street Entertainment Festival		28857	23000	23000	Summer event line split
Witham Summer Events	25500			-25500	Summer event line split
Pride				0	
Remembrance	1000	900	1000	0	
D-Day Event	2500	1756	0	-2500	
Twinning	2000	525	500	-1500	
Halloween Event	2200	2200	2200	0	
Music Event	10000	10458	10000	0	
VE Day			2500	2500	
VJ Day			1000	1000	
Christmas Events & Tree	4000	4000	4500	500	Increase in size of event
Easter Quest	1650	260	1650	0	
New Events & Events Improvement	1500	1500	1500	0	
Silver Cinema	300	320	300	0	
Overhead Expenditure	265255	243822	261378	-3877	

PROPOSED ENVIRONMENT COMMITTEE BUDGET FOR 2025/2026

Environment	2024/2025		2025/2026	
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
Dog & Bench Sponsorship Scheme	1650	2360	1650	
Total Income	1650	2360	1650	0
Operations - Salaries & N.I & LGPS	190313	186142	200308	9995
Equipment Supplies & Maintenance	8400	8400	8400	0 <i>Increase in cost of equipment</i>
Dog & Bench Schemes	1200	1157	1200	0
Lighting Maintenance & Utility	6000	7000	17000	11000 <i>UMS contract due for renewal</i>
Tree Planting	3000	3000	3000	0
Tree Maintenance	5000	5000	5000	0
Toilet Block - Town Park	12000	12000	13000	1000
Dog Bin Maintenance	600	200	600	0
Litter Bins	1000	1000	1000	0
Open Spaces General	2500	2500	2500	0
River Walk Signage	2000	1200	2000	0
James Cooke Wood	2000	1800	2000	0
River Walk	3000	13673	7000	4000 <i>Need extra survey mid-way through management</i>
Whetmead LNR	2000	1500	2000	0
Witham in Bloom	14000	14994	14000	0
Fleet	6000	6000	6500	500 <i>Vans increasing in age</i>
Waste Disposal	1000	700	1000	0
Overhead Expenditure	260013	266266	286508	26495

PROPOSED POLICY & RESOURCES BUDGET FOR 2025/2026				
Policy & Resources	2024/2025		2025/2026	
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
				0
Interest Received	14000	16949	14000	0
Total Income	14000	16949	14000	0
Civic Receptions	2500	2500	2500	0
Instructions & Reports	8000	8000	8000	0
Christmas Expenses	3000	3000	3000	0
Mayor's Allowance	2000	2171	2237	237 <i>Change to Employer NI</i>
Member's Grant Scheme	8000	8000	8000	0
Civic Gesture	500	500	500	0
Surveys & Consultations	1000	1000	2000	1000 <i>Large S106 which will require consultations</i>
Newsletter & Publications	13125	13125	14000	875 <i>Increase due to possible increase in delivery costs</i>
Members Allowance	7000	7000	7000	0 <i>Mayor & co-opted cannot claim</i>
Communications & Exhibitions	1500	1500	1500	0
Overhead Expenditure	46625	46796	48737	2112

PROPOSED PLANNING & TRANSPORT BUDGET FOR 2025/2026

	2024/2025		2025/2026	
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
<i>No income line</i>	0			
Neighbourhood Plan	2000	1000	0	-2000 <i>Use EMR</i>
Speed Reduction	12000	6000	5000	-7000 <i>Police purchased Tru-cam</i>
Overhead Expenditure	14000	7000	5000	-9000

PROPOSED MALTINGS LANE BUDGET FOR 2025/2026

	2024/2025		2025/2026	
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
Maltings Lane				0
Hall Bookings			7500	7500
Total Income			7500	7500
Insurance			1000	1000
Lift Servicing			0	0
IT			400	400
Building Maintenance			2000	2000
Gas			3000	3000
Electricity			3500	3500
Water			2000	2000
Maltings LGPS			8115.74	8115.74
Telephone			250	250
Waste			700	700
Licences			800	800
Petty Cash			200	200
Overhead Expenditure	0	0	21965.74	21965.74

Proposed Earmarked Reserves 2025/2026 including event balances and grants held.

(See bottom of sheet for summary balances with & without precept calculation. Must be used in conjunction with BGTS sheet)

Reserve Type	Reserve Heading	Current Reserve Level (30/11/2024)	Anticipated Closing Balance 31st March 2025	Proposed allocations/revocations (precept calculation)	Proposed Opening Balance 1st April 2025	Notes
EMR	Street Lighting Sinking Fund	£ 6,000.00	£ 6,000.00	£ 2,000.00	£ 8,000.00	Increase in anticipation of replacement lamp posts
EMR	Riverwalk Cycleways	£ 40,000.00	£ 40,000.00	-£ 15,000.00	£ 25,000.00	S106 funding available
EMR	Community Safety /CCTV	£ 30,000.00	£ 30,000.00		£ 30,000.00	
EMR	Tree Maintenance	£ 7,267.50	£ 3,267.50	£ 4,000.00	£ 7,267.50	
EMR	Equipment Replacement	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 20,000.00	Equipment aging
EMR	Fleet		£ -	£ 2,000.00	£ 2,000.00	
EMR	Neighbourhood Plan	£ 6,000.00	£ 6,000.00	£ -	£ 6,000.00	
EMR	Major Repairs & Renewals	£ 21,990.00	£ 21,990.00	£ 8,010.00	£ 30,000.00	
EMR	Acquisitions/Maltings Lane	£ 20,000.00	£ 11,000.00	£ 39,000.00	£ 50,000.00	
EMR	Election Expenses	£ 7,000.00	£ -	£ 9,000.00	£ 9,000.00	Increase each year in preparation for elections
EMR	Town Hall Development	£ 20,000.00	£ 20,000.00	£ 30,000.00	£ 50,000.00	
EMR	Land Improvement	£ 40,000.00	£ 40,000.00	£ -	£ 40,000.00	
EMR	JC Wood Improvement Plan	£ 10,000.00	£ 5,000.00		£ 5,000.00	
Control	Events- Control Account	£ 9,844.07	£ 4,891.00		£ 4,891.00	Control account for events
Control	Allotment Control Account	£ 12,030.81	£ 12,030.81		£ 12,030.81	Control account for allotment charges only
Control	Charter Market Control Account	£ 1,353.00		£ 9,000.00	£ 10,353.00	
BALANCE	Safer Streets	£ 55,158.00	£ 26,245.00		£ 26,245.00	Ring Fenced Grant
BALANCE	Highways Devolution	£ 27,772.00	£ 27,772.00	£ -	£ 27,772.00	Ring Fenced Grant

TOTAL PROPOSED ALLOCATIONS/REVOCATIONS (PRECEPT REQUIREMENT)	£ 98,010.00
--	-------------

GENERAL RESERVE SUPPLEMENT:	
-----------------------------	--