



Town Hall | 61 Newland Street | Witham | CM8 2FE
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EXTRAORDINARY MEETING OF WITHAM TOWN COUNCIL

MINUTES

Date: **Monday, 11th September 2023**

Place: **Council Chamber, Town Hall, Newland Street, Witham, CM8 2FE**

Present: Councillors:

S.	Ager	(Town Mayor)
L.	Barlow	(Deputy Town Mayor)
E.	Adelaja	
P.	Barlow	
J.C.	Coleman	
J.M.	Coleman	
B.	Fleet	
L.	Headley	
P.	Heath	
T.	Hewitt	
J.	Martin	
A.	Sloma	
N.	Smith	(Town Clerk)
G.	Kennedy	(Committee Clerk)

97. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Playle, Taylor and Williams. Councillor Ramage was absent.

RESOLVED That the apologies be received and approved.

98. **INTERESTS**

Non-pecuniary interests were declared in Minute 100 – CCTV Tenders, by all of the Labour Group as one of the companies who had quoted was the CCTV provider at the Labour Hall in Collingwood Road.

All Members declared non-pecuniary interests in Minute 100 – CCTV Tenders, as a company that provide the current maintenance contract for the Town Council CCTV had given a quotation.

99. **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED That under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the consideration of the remaining items of business on the grounds they involve the likely disclosure of exempt information falling within Schedule 12A (S3) of the Local Government Act 1972.

100. **CCTV TENDERS**

The Town Clerk explained the methodology of the scoring system which gave values to quality, price, after sales care, warranty and added value. She explained that the companies had been asked to bid for both CCTV cameras and a new server as the current one needed to be replaced. She said that a grant of £70,500 had been received.

Members agreed the scoring and felt that the Avigilon server, combined with HIKVISION cameras offered the best combination of price and quality.

Members resolved to offer the tender to the contractor with the highest score.

RESOLVED That the tender from Link CCTV System at a cost of £60,406.43 be accepted and the contract duly awarded.

Members recognised the amount of work that had been undertaken by the Town Clerk to ensure that the tender process was properly completed.

There being no further business the Town Mayor closed the Meeting at 8.12 p.m.

Councillor S. Ager
Town Mayor
NS/GK/26.9.2023