



Town Hall | 61 Newland Street | Witham | CM8 2FE
01376 520627
witham.gov.uk

AGENDA

Meeting of: **Planning & Transport Committee**

Date: **Tuesday, 12th December 2023** Time: **6.30 p.m.**

Place: **Town Hall, 61 Newland Street, Witham, Essex**

Members are hereby summoned to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

To be present:

P.	Barlow	(Chairman)	T.	Hewitt
J.C.	Coleman	(Vice Chairman)	J.	Martin
E.	Adelaja		R.	Ramage
J.M.	Coleman		A.	Sloma
L.	Headley		E.	Williams

Nikki Smith
Town Clerk

GK/5.12.2023

1. APOLOGIES

To receive and approve apologies for absence.

2. MINUTES

To receive the Minutes of the Meeting of the Planning & Transport Committee held 28th November 2023 (previously circulated).

3. INTERESTS

To receive any declarations of interests that Members may wish to give notice of on matters pertaining to any item on this Agenda.

4. QUESTIONS AND REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

Members of the press and public will be invited to address the Meeting.

Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman under Standing Order 3(F) & 3(G)

5. PLANNING OFFICER'S REPORT

To receive a verbal report from the Planning Officer on any matters arising from previous Meeting.

6. PART 1 APPLICATIONS

To note that there are no Part 1 applications

7. PART 2 APPLICATIONS

To consider applications in [Part 2](#).

8. REVISED/URGENT PLANS

To consider any revised or urgent plans received.

9. DECISIONS

To receive and note decisions on planning applications pertaining to Witham which have been received from Braintree District Council ([attached](#) at page 8).

10. TACKLING SPEEDING IN WITHAM

To receive a motion from Councillor Williams ([attached](#) at page 9).

11. 2024 – 2025 DRAFT CORPORATE STRATEGY

To receive and comment on the proposed Planning and Transport Committee Budget and Strategy for 2024 – 2025 ([attached](#) at page 10).

12. LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN

To note that Essex County Council is currently consulting on the LCWIP until 17th January 2024 and is available on the following link - [Local Walking and Cycling Routes- Basildon, Castle Point, Rochford and Witham - Essex County Council - Citizen Space](#)

13. CANCELATION OF SCHEDULED NEXT MEETING ON MONDAY, 18TH DECEMBER 2023

To note that the scheduled Meeting to be held on 18th December 2023 will be cancelled and any plans requiring a decision before the next Meeting on 8th January 2024 will be dealt with under delegated decision in conjunction with the Chairman of Planning and Transport Committee.

PART 2 APPLICATIONS FOR MEMBERS' DEBATE

Applications Received:

The following applications have been made to the District Council for planning permission under the Town & Country Planning Acts and referred to the Town Council as a statutory consultee. Copies of the applications and accompanying plans may be seen at the Planning Department Causeway House, Bocking End, Braintree or online at www.braintree.gov.uk

PLEASE NOTE: Under the Local Government (Access to Information) Act 1985, representations cannot be treated in confidence. Witham Town Council is not responsible for issuing planning decisions.

23/02816/TPOCON	33 Bridge Street, Witham, Essex	South	Notice of intent to carry out works to trees in a Conservation Area
23/02668/FUL	47 Hatfield Road, Witham, Essex	South	Change of use of land for car sales forecourt (sui-generis)
23/02791/FUL	3J Moss Road, Witham, Essex	Central	Change of use of existing premises from (B8) industrial/storage use to Mortuary use (Sui Generis)
23/02897/TPO	17 Armiger Way, Witham, Essex	Central	Notice of intent to carry out works to trees protected by Tree Preservation Order 5/75

Witham Town Council – Planning Application Report

Application No:- 23/02816/TPOCON

Address:- 33 Bridge Street, Witham, Essex

Ward:- South

Proposal:- Notice of intent to carry out works to trees in a Conservation Area

Relevant Site History:-

Representations:-

Summary:- T1 and T2 Ash - Remove. Unfortunately the applicant's reasons for removing the trees on the application form do not appear in a readable form and the District Council has been asked to rectify this. The Tree Warden has been asked to make a site visit and hopefully more information will be available at the meeting.

Recommendation:- In view of the lack of information would advise recommend refusal.

Policy References:-

Witham Town Council – Planning Application Report

Application No:- 23/02668/FUL

Address:- 47 Hatfield Road, Witham, Essex

Ward:- South

Proposal:- Change of use of land for car sales forecourt (sui-generis)

Relevant Site History:-

Representations:-

Summary:- This proposal is to change the use of the front garden into a car sales forecourt. The front garden will be covered in a tarmac-permeable surface and will display up to 9 cars. The operating hours are expected to be 9 a.m. to 7p.m., presumably seven days a week. The applicant's partner and a car sales representative will be on-site during opening hours along with a third employee to clean cars.

Recommendation:- Hatfield Road in this location is a residential area. The house is set well back from Hatfield Road but close to other residential properties. There is no provision for prospective buyers to park and if they use the current driveway they would need to reverse out onto the busy Hatfield Road. Virtually opposite the house there is a bus stop and likewise one on the same side of the road. There is also a pedestrian crossing in close proximity. I would suggest that this application should be refused on the grounds that a car sales forecourt in a residential street is totally inappropriate, detrimental to neighbouring amenity and would impact on traffic movements and safety on a busy road.

Witham Town Council – Planning Application Report

Application No:- 23/02791/FUL

Address:- 3J Moss Road, Witham, Essex

Ward:- Central

Proposal:- Change of use of existing premises from (B8) industrial/storage use to Mortuary use (Sui Generis)

Relevant Site History:-

Representations:-

Summary:- The proposal is to use an existing warehouse as a mortuary. The applicant provides mortuary services for both hospitals and Essex County Council and there is currently a shortage of space. The proposed mortuary would provide storage at the correct temperature in two rooms for 290 deceased. There would be no external works necessary or air conditioning units. The mortuary would be accessed 24/7, 365 days a year but would be staffed by 2 full time members of staff between 8 a.m. and 5 p.m. on weekdays. Out of hours access would be covered by an on call team. Ambulances would be able to reverse into the building and the sliding doors closed behind them to keep everything out of public view.

Recommendation:- The premises are on an industrial estate and would provide discrete access. There would be no external noise generated. Recommend no objection.

Policy References:-

Witham Town Council – Planning Application Report

Application No:- 23/02897/TPO

Address:- 17 Armiger Way, Witham, Essex

Ward:- Central

Proposal:- Notice of intent to carry out works to trees protected by Tree Preservation Order 5/75

Relevant Site History:-

Representations:-

Summary:- A1-Sycamore -Bs 3998 Reduction back to suitable growth points to the Northern Lateral aspect of the crown to bring crown into balance. Removal of major dead wood over 75mm in diameter.

Recommendation:- The sycamore tree is currently unbalanced. The work seems reasonable but the advice of the Tree Warden is being sought.

Policy References:-

[Back to Agenda](#)

Application & Address	Proposal	BDC Decision	WTC Decision	Agenda Item 9
23/02381/HH - 6 Porter Way Witham Essex CM8 1ZQ	Proposed partial conversion of existing garage to create a home office, including new external access door and window.	Application Permitted	Raised no objection subject to the office being ancillary to the main dwelling	
23/02346/HH - 2 The Paddocks Witham Essex CM8 2DR	Proposed part two storey, part single storey rear extension	Application Permitted	Raised no objection	
23/02444/HH - 189 Honeysuckle Way Witham Essex CM8 2YD	Single storey rear extension	Application Refused	Raised no objection	
23/02349/HH - 38 Claudius Way Witham Essex CM8 1PZ	Proposed single storey rear extension and first floor side extension	Application Permitted	Recommended refusal on the grounds that the garden size would be reduced to 30 sqm contrary to LPP36 and the Essex Design Guide	
23/02016/FUL - Allotments Cut Throat Lane Witham Essex	Replacement of portable cabin on Cut Throat Lane Allotment Site, for Allotment Association members use.	Application Permitted	Resolved to receive and note	

[Back to Agenda](#)



ITEM NO: 10

Councillor: Cllr Ethan Williams

Ward: North

Title: Tackling speeding in Witham Town

Motion: This Council understands the public concerns there are regarding speeding vehicles across the town's road network. Whilst speeding is ultimately caused by individual drivers, this Council acknowledges that all authorities have a role to play in deterring this poor driving behaviour.

Solutions must come forward from Essex County Council and the Local Highways Panel with enforcement being a matter for Essex Police.

For Witham Town Council to play its part, we will:

- Explore the establishment of a volunteer Community Speed Watch team;
- Make provisions to purchase a Speed Indicator Device (SID) for Witham like many other parishes;
- Support the promotion of initiatives such as Extra Eyes and Vision Zero.

Supporting Information:

- [Guidance for Parish and Town Councils on purchasing vehicle activated signs and speed indicator devices](#)
- [Safer Essex Roads - Community Speed Watch](#)
- [Extra Eyes](#)
- [Vision Zero](#)

[Back to Agenda](#)

Planning and Transport Committee Responsibilities Objectives



PROPOSED PLANNING & TRANSPORT BUDGET FOR 2024/2025					
	2023/2024			2024/2025	
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference	
No income line	0				
Neighbourhood Plan	2000	0	2000	0	
Overhead Expenditure		0	2000	0	

[Back to Agenda](#)