

1

SUMMARY AUTOMATIC PRECEPT CALCULATION

Designed by Witham Town Council for transparent Local Government Budgeting

2023/2024

	INCOME	EXPENDITURE
CENTRAL SERVICES*	£ 13,000.00	£ 381,566.00
ENVIRONMENT	£ 1,650.00	£ 254,154.00
COMMUNITY	£ 77,750.00	£ 252,586.00
POLICY & RESOURCES	£ 5,000.00	£ 38,500.00
PLANNING & TRANSPORT	£ -	£ 2,000.00
TOTALS:	£ 97,400.00	£ 928,806.00

**For accounting purposes, Central Service costs are split across committees 40/40/20 respectively excluding planning committee.*

2

Total Anticipated Operational Expenditure: £ 928,806.00
Less Anticipated Operational Income: -£ 97,400.00
Balanced (Net) Operational Expenditure: £ 831,406.00

Confirmed Revenue Support & Central Government Funding £ -
Total Other Revenue: £0

Net allocations to Earmarked Reserves (EMRs): -£ 34,265.00

Net operational expenditure less other revenue/EMRs: £ 797,141.00

2022/2023 Precept levied: £ 704,406.00

2023/2024 PRECEPT: (BALANCING FIGURE) £ 797,141.00

Difference: £ **92,735.00**

3

2022/2023 TAX BASE

8774.31

2023/2024 TAX BASE

8892.42

2022/2023 BAND D:

£80.28

2023/2024 BAND D:

£89.64

NET Increase in Band D Property: £9.36

PROPOSED CENTRAL SERVICES BUDGET FOR 2023/2024

	2022/2023		2023/2024	
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
Sundry Receipts	500	13785	500	0
Hall Hire	12000	13500	12500	500
Total Income	12500	27285	13000	500
Admin - Salaries & Employer N.I Contributions	224215	238000	278216	54001 <i>New member of staff and budget adjustments</i>
Travel Expenses	500	280	600	100 <i>Increased due to potential new member training</i>
Town Hall	35000	35000	35000	0
Gas	5500	7000	7000	1500 <i>Now fixed for 2 years</i>
Electricity	5700	5700	5700	0 <i>Now fixed for 2 years</i>
Photocopying	3000	3000	3000	0
Postage	500	500	500	0
Stationery	1500	1500	1500	0
Office Equipment	4000	4000	4000	0
Telephones	1800	1800	1800	0
Insurance	8500	11000	11150	2650 <i>events no longer covered under policy</i>
Sundry Expenses	1500	1500	1500	0
Audit & Legal	6500	4500	10000	3500 <i>increase due to proposed transfers</i>
Affiliation Fees	5000	5000	5000	0
Members -Conferencing/Training	2000	400	4000	2000 <i>Increased due to large number of new members</i>
Staff -Conferencing/Training	5000	5500	6500	1500 <i>Increased due to agreed training by Staffing Sub Committee</i>
Payroll Charges	800	800	900	100 <i>Increase as members allowance paid through payroll</i>
Petty Cash	650	650	700	50
IT	4000	4000	4000	0
Charges	500	500	500	0
Overhead Expenditure	316165	330630	381566	65401

PROPOSED COMMUNITY COMMITTEE BUDGET FOR 2023/2024

	2022/2023		2023/2024	
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
Community				
Information Sales Income	75000	75000	75000	0
Witham Festival Income	1500	1200	1500	0
Coronation Event			500	500 <i>Projected income from bar/food stalls</i>
New Events Income	0	1970		0
Christmas Events	500	1500	750	750
Dog Show	500	1100	0	-500
Total Income	77500	80770	77750	750
Community Team - Salaries & Employer N.I & LGPS Contr	61900	72300	82886	20986
Town Clock	1300	1219	1500	200
Christmas Decorations	10600	10600	10600	0 <i>Two more years on contract</i>
Information Centre Stock	65000	65000	65000	0
Information Centre Advertismnt & Administration	3000	3000	3250	250
Community Grant Aid	15000	15000	15000	0
Citizens Advice	10000	10000	10000	0
CCTV	8000	8000	10000	2000 <i>Possible increase in maintenance/cameras</i>
Community Safety	2500	500	1500	-1000 <i>Reduced due to Safer Spaces Funding in Witham</i>
Community Special Constables Expenses	5000	5000	5000	0
Community Special Constable Recruitment	1000	600	1000	0
Other Community Support	1500	1500	1500	0
Witham Festival	23000	20812	23000	0
Remembrance	1200	700	1200	0
Witham Dog Show	2000	2512		<i>Event postponed for this year</i>
Halloween Event	2000	2000	2000	0
Civic Event			2500	2500
Christmas Events & Tree	3000	3000	3200	200
Queen's Jubilee Event	7000	8441	0	-7000
Coronation Event			10000	10000
Easter Quest	1500	1321	1650	150 <i>Increased due to possible increase in cost of eggs</i>
New Events & Events Improvement	1500	1500	1500	0
Silver Cinema	2000	750	300	-1700 <i>Decrease in costs since move to RBL</i>
Overhead Expenditure	228000	233755	252586	24586

PROPOSED ENVIRONMENT COMMITTEE BUDGET FOR 2023/2024

Environment	2022/2023		2023/2024		
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference	
Dog & Bench Sponsorship Scheme	1650	4650	1650		
Total Income	1650	4650	1650	0	
Operations - Salaries & Employer N.I & LGPS	126714	155321	177454	50740	
Equipment Supplies & Maintenance	4000	8000	8000	4000	<i>Increase in cost of equipment</i>
Dog & Bench Schemes	1200	4400	1200	0	
Lighting Maintenance & Utility	4000	4000	4000	0	
Tree Planting	2000	2000	2000	0	
RW Project Management			10000	10000	
Tree Maintenance	9000	9000	5000	-4000	
Toilet Block - Town Park	7650	8200	10500	2850	<i>Increase due to vandalism costs</i>
Dog Bin Maintenance	600	600	600	0	
Litter Bins	3000	3000	3000	0	
Open Spaces General	1500	2514	2500	1000	
River Walk Signage	3000	3000	3000	0	
James Cooke Wood	2000	1000	2000	0	
River Walk	3000	3000	3000	0	
Whetmead LNR	2000	1500	2000	0	
Witham in Bloom	12200	12200	12700	500	
Fleet	4000	6226	6000	2000	<i>Increase in fuel and repairs</i>
Waste Disposal	1000	2100	1200	200	
Overhead Expenditure	186864	226061	254154	67290	

PROPOSED POLICY & RESOURCES BUDGET FOR 2023/2024

Policy & Resources	2022/2023		2023/2024		
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference	
				0	
Interest Received	100	3000	5000	4900	<i>Increase due to improved interest rates</i>
Total Income	100	3000	5000	4900	
Civic Receptions	2000	2000	2300	300	
Instructions & Reports	5000	3000	8000	3000	<i>Increase due to possible transfers</i>
Christmas Expenses	2700	2700	2700	0	
Mayor's Allowance	2000	2200	2000	0	
Civic Gesture	500	500	500	0	
Surveys & Consultations	1000	1000	1000	0	
Newsletter & Publications	12000	12000	12500	500	<i>Increase due to possible increase in delivery costs</i>
Members Allowance	8000	1800	8000	0	
Communications & Exhibitions	1500	1000	1500	0	
Overhead Expenditure	34700	26200	38500	3800	

PROPOSED PLANNING & TRANSPORT BUDGET FOR 2023/2024

	2022/2023		2023/2024	
	Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
<i>No income line</i>	0			
Neighbourhood Plan	5000	5000	2000	-3000
Overhead Expenditure		5000	2000	-3000

Earmarked Reserves 2023/2024 including event balances and grants held.

(See bottom of sheet for summary balances with & without precept calculation. Must be used in conjunction with BGTS sheet)

Reserve Type	Reserve Heading	Current Reserve Level (25/11/2022)	Anticipated Closing Balance 31st March 2023	Allocations/revocations (precept calculation)	Opening Balance 1st April 2023	Notes
EMR	Street Lighting Sinking Fund	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 4,000.00	Increase in anticipation of replacement lamp posts
EMR	Allotment Sinking Fund	£ 4,358.00	£ 7,000.00	£ -	£ 7,000.00	Control account for allotment charges only
EMR	Riverwalk Cycleways	£ 60,000.00	£ 53,000.00	-£ 3,000.00	£ 50,000.00	
EMR	Community Safety /CCTV	£ 20,000.00	£ 20,000.00	-£ 10,000.00	£ 10,000.00	Decreased due to Safer Spaces Funding
EMR	Tree Maintenance			£ 4,000.00	£ 4,000.00	New EMR
EMR	Equipment Replacement	£ 30,000.00	£ 30,000.00	£ -	£ 30,000.00	
EMR	Neighbourhood Plan			£ 3,000.00	£ 3,000.00	New EMR
EMR	Major Repairs & Renewals	£ 4,370.00	£ 4,370.00	£ 10,630.00	£ 15,000.00	Restore to standard balance
EMR	Election Expenses	£ 10,000.00	£ 3,745.00	£ 11,255.00	£ 15,000.00	Restore to historical normal in anticipation of elections
EMR	Land Improvement	£ 40,000.00	£ 40,000.00	£ -	£ 40,000.00	
EMR	JC Wood Improvement Plan	£ 50,000.00	£ 50,000.00	-£ 40,000.00	£ 10,000.00	No approved business plan so reduced for scaled down option
EMR	Whetmead Improvement Plan	£ 12,150.00	£ 12,150.00	-£ 12,150.00		On hold due to A12 plan so EMR closed
BALANCE	Highways Devolution	£ 36,438.00	£ 36,438.00	£ -	£ 36,438.00	

TOTAL ALLOCATIONS/REVOCATIONS (PRECEPT REQUIREMENT)	-£ 34,265.00
--	---------------------

GENERAL RESERVE SUPPLEMENT:	
------------------------------------	--