

Staff Member	Course	Date Completed
Planning and Democratic Officer	J9	05.11.2020
	Menopause Awareness Training	24.06.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Traffic Management for Community Events (LANTRA)	19.10.2023
Open Spaces Operative (K)	Brushcutters/Trimmers Maintenance & Operation (LANTRA)	24.07.2019
	Ride on Rotary and Cylinder Mowers (LANTRA)	21.10.2019
	J9	12.11.2020
	Emergency First Aid in the Workplace	17.11.2020
	Basic Tree Survey Inspection (LANTRA)	25.03.2021
	Using a Powered Pole Pruner (LANTRA)	09.04.2021
	Menopause Awareness Training	24.06.2021
	Traffic Management for Community Events (LANTRA)	26.04.2023`
	Health and Safety Awareness and Fire Training	19.05.2022
	Bystander Intervention Training	24.04.2023
	Tourniquets & Haemostatic Dressings Level 2 (VTQ)	03.10.2023
	First Aid at Work 18 Hour L3 (VTQ) - FAW	04.10.2023
	Hate Crime Ambassador Training	19.10.2023
Operations Manager	Ride on Rotary and Cylinder Mowers (LANTRA)	29.07.2013
	Basic Tree Survey Inspection (LANTRA)	04.10.2017
	Powered Pole Pruner (LANTRA )	01.10.2017
	Chainsaw Maintenance & Cross Cutting (LANTRA)	17.10.2017
	Safe Operation of Mowers (LANTRA)	05.02.2019
	Brushcutters/Trimmers (LANTRA)	27.02.2019
	Traffic Management for Community Events (LANTRA)	26.04.2023`
	J9	12.11.2020
	Emergency First Aid in the Workplace	17.11.2020
	Felling and Processing of Trees up to 380mm (LANTRA)	10.12.2020
Menopause Awareness Training	24.06.2021	
Health and Safety Awareness and Fire Training	19.05.2022	

	Welding for Beginners	24.10.2022
	Tourniquets & Haemostatic Dressings Level 2 (VTQ)	03.10.2023
	First Aid at Work 18 Hour L3 (VTQ) - FAW	04.10.2023
	Hate Crime Ambassador Training	19.10.2023
Open Spaces Operative (R)	Brushcutter and Line Trimmer Refresher	22.11.2022
	Traffic Management for Community Events (LANTRA)	26.04.2023`
	Hate Crime Ambassador Training	19.10.2023
Information Centre Manager	J9	16.10.2020
	Menopause Awareness Training	24.06.2021
	Social Media Training	11.07.2023
	Traffic Management for Community Events (LANTRA)	19.10.2023
Town Clerk	Certificate in Local Council Administration	15.08.2020
	J9	06.10.2020
	Emergency First Aid in the Workplace	17.11.2020
	Mental Health First Aid	27.11.2020
	Dementia Friends	03.06.2021
	Menopause Awareness Training	24.06.2021
	Advanced Dementia Training	28.09.2021
	Suicide Awareness Training	21.09.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Local Elections Briefing	26.01.2023
	Level 4 Certificate of Higher Education in Community Governance	24.03.2023
	Traffic Management for Community Events (LANTRA)	26.04.2023`
	Social Media Training	11.07.2023
	Tourniquets & Haemostatic Dressings Level 2 (VTQ)	03.10.2023
	First Aid at Work 18 Hour L3 (VTQ) - FAW	04.10.2023
	Hate Crime Ambassador Training	19.10.2023
	Community Safety Accreditation	09.11.2023
Deputy Town Clerk	Risk Assessment (RQF)	01.07.2019

	J9	06.10.2020
	Certificate in Local Council Administration	20.03.2021
	Menopause Awareness Training	24.06.2021
	Traffic Management for Community Events (LANTRA)	26.04.2023`
	Health and Safety Awareness and Fire Training	19.05.2022
	Introduction to the Planning System	16.11.2022
	Social Media Training	11.07.2023
	Hate Crime Ambassador Training	19.10.2023
Open Spaces Operative (H)	Brushcutters/Trimmers Maintenance & Operation (LANTRA)	27.01.2020
	Ride on Rotary and Cylinder Mowers (LANTRA)	01.10.2020
	J9	12.11.2020
	Basic Tree Survey Inspection (LANTRA)	25.03.2021
	Using a Powered Pole Pruner (LANTRA)	09.04.2021
	Traffic Management for Community Events (LANTRA)	26.04.2023`
	Chainsaw Maintenance and Cross-cutting	20.04.2021
	Menopause Awareness Training	24.06.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Bystander Intervention Training	03.04.2023
	Hate Crime Ambassador Training	19.10.2023
P.A to the council	Suicide Awareness Training	01.11.2021
	Introduction to Local Council Administration	09.11.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Introduction to the Planning System	16.11.2022
	GDPR eLearning	09.01.2022
	ILCA to CILCA	31.01.2023
	Bystander Intervention Training	04.04.2023
	Traffic Management for Community Events (LANTRA)	19.10.2023
Events Coordinator (V)	Health and Safety Awareness and Fire Training	19.05.2022
	ILCA	05.09.2022
	Social Media Training	11.07.2023

<b>Events Coordinator (J)</b>	<b>Social Media Training</b>	<b>11.07.2023</b>
<b>Assistant RFO</b>	<b>Health and Safety Awareness and Fire Training</b>	<b>19.05.2022</b>
	<b>ILCA</b>	<b>12.04.2022</b>
	<b>FILCA</b>	<b>21.04.2022</b>
	<b>Introduction to to the Planning System</b>	<b>16.11.2022</b>
	<b>Bystander Intervention Training</b>	<b>04.04.2023</b>
	<b>Traffic Management for Community Events (LANTRA)</b>	<b>19.10.2023</b>
<b>Open Spaces Administrative Assistant</b>	<b>Bystander Intervention Training</b>	<b>04.04.2023</b>
	<b>Traffic Management for Community Events (LANTRA)</b>	<b>26.04.2023`</b>
	<b>ILCA</b>	<b>02.02.2023</b>
	<b>Tourniquets &amp; Haemostatic Dressings Level 2 (VTQ)</b>	<b>03.10.2023</b>
	<b>First Aid at Work 18 Hour L3 (VTQ) - FAW</b>	<b>04.10.2023</b>
	<b>Social Media Training</b>	<b>11.07.2023</b>
<b>Street Warden</b>	<b>Community Safety Accreditation</b>	<b>09.11.2023</b>
	<b>Traffic Management for Community Events (LANTRA)</b>	<b>19.10.2023</b>

<b>Councillor</b>	<b>Course</b>	<b>Date Completed</b>
<b>E. Adelaja</b>		
<b>S. Ager</b>	<b>Cllr Training Day Part 1</b>	<b>09.07.2019</b>
	<b>Cllr Training Day Part 2</b>	<b>15.07.2019</b>
	<b>Public Speaking</b>	<b>21.01.2020</b>
	<b>Chairmans Training Day</b>	<b>06.07.2020</b>
	<b>J9 Training</b>	<b>01.10.2020</b>
	<b>Learning Disabilities Awareness</b>	<b>03.03.2021</b>
	<b>Dementia Friends</b>	<b>03.06.2021</b>
	<b>AGM</b>	<b>23.09.2021</b>
	<b>Advanced Dementia Training</b>	<b>28.09.2021</b>
	<b>Climate Crisis</b>	<b>27.01.2022</b>
<b>L. Barlow</b>		

<b>P. Barlow</b>		
<b>J.C. Coleman</b>		
<b>J.M. Coleman</b>		
<b>B. Fleet</b>		
<b>L. Headley</b>		
<b>P. Heath</b>	<b>Tourniquets &amp; Haemostatic Dressings Level 2 (VTQ)</b>	<b>03.10.2023</b>
	<b>First Aid at Work 18 Hour L3 (VTQ) - FAW</b>	<b>04.10.2023</b>
<b>T. Hewitt</b>		
<b>J. Martin</b>		
<b>R. Playle</b>		
<b>R. Ramage</b>		
<b>A. Sloma</b>		
<b>B. Taylor</b>		
<b>E. Williams</b>		

**Training Body**

**SETDAB**

**The Menopause Support Group**

**Acacia Business Services Ltd**

**Lantra**

**Writtle University**

**Writtle University**

**SETDAB**

**Save Lives at Work**

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<b>The Menopause Support Group</b>
<b>MBCG Media</b>
<b>Lantra</b>
<b>SLCC</b>
<b>SETDAB</b>
<b>Save Lives at Work</b>
<b>MHFA England</b>
<b>EALC</b>
<b>The Menopause Support Group</b>
<b>EALC</b>
<b>Zero Suicide Alliance</b>
<b>Acacia Business Services Ltd</b>
<b>EALC</b>
<b>SLCC</b>
<b>Lantra</b>
<b>MBCG Media</b>
<b>ProTrainings.uk</b>
<b>ProTrainings.uk</b>
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