Witham Town Council: Commemorative items on Witham Town Council Open Spaces Policy

This policy relates to commemorative trees and benches on Witham Town Council open spaces – the River Walk, James Cooke Wood and Whetmead Nature Reserve. It updates the previous policy for the display of commemorative items on Witham's River Walk which was approved on 27th January 2014. The revised policy refers to all Witham Town Council managed land.

1. Witham Town Council operate a Commemorative Bench Scheme for the River Walk, James Cooke Wood and Whetmead Nature Reserve. It also runs a Commemorative Tree Scheme for the River Walk which is currently dormant.

2. Commemorative items such as flowers, vases, wreaths or ornaments are not permitted to be left on or around these benches or trees or on any areas on Witham Town Council land. Appropriate flowers and wreaths are only permitted during anniversary and holiday periods upon permission granted by Witham Town Council. These will then be removed after a two week period. This directive is confirmed in the terms and conditions of the Commemorative Bench Scheme application.

3. Any such commemorative item placed on Witham Town Council managed land will be removed by the Operations Team at the Council's discretion.

Adopted: **Environment Committee minute no.12 12/07/2021**
Last reviewed: **19/10/2026**
Review date: **October 2027**

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