Town Hall | 61 Newland Street | Witham | CM8 2FE
01376 520627
witham.gov.uk

AGENDA

Meeting of: **Planning & Transport Committee**

Date: **Tuesday, 14th July 2026** Time: **6.30 p.m.**

Place: **Town Hall, 61 Newland Street, Witham, Essex**

Members are hereby summoned to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

To be present: Councillors -

P.	Barlow	(Chair)	L.	Headley
J.	Robertson	(Vice Chair)	R.	Playle
E.	Adelaja		R.	Ramage
J.M.	Coleman		E.	Williams

Nikki Smith
Town Clerk
GK/8.7.2026

1. **APOLOGIES**
   To receive and approve apologies for absence.

2. **MINUTES**
   To receive the Minutes of the Meeting of the Planning & Transport Committee held 29th June 2026 (previously circulated).

3. **INTERESTS**
   To receive any declarations of interests that Members may wish to give notice of on matters pertaining to any item on this Agenda.

4. **QUESTIONS AND REPRESENTATIONS FROM MEMBERS OF THE PUBLIC**
   Members of the press and public will be invited to address the Meeting.

Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman under Standing Order 3(F) & 3(G)

5. PLANNING OFFICER'S REPORT

To receive a verbal report from the Planning Officer on any matters arising from previous Meeting.

6. PART 1 APPLICATIONS

To approve officer 'no objection' recommendations for applications listed under Part 1 without debate. *Applications may be moved to Part 2 where Members are in disagreement with recommendations by giving 24 hours' notice to the Planning Officer.*

7. PART 2 APPLICATIONS

To consider applications in Part 2.

8. REVISED PLANS

To consider any revised plans received by Braintree District Council that have previously been commented upon

9. DECISIONS

To receive and note decisions on planning applications pertaining to Witham which have been received from Braintree District Council (attached at page 12).

10. TACKLING SPEEDING IN WITHAM/20s PLENTY

To receive a report regarding a proposed position for a new Speed Indicator Device.

11. APPLICATION FOR STREET TRADING RENEWAL - 26/00934/STR – ELL'S KITCHEN, PERRY ROAD, WITHAM

To note that an application to renew the above Street Trading Licence has been received. Any comments are required by 16th July 2026.

12. NOTIFICATION OF BUS SERVICE 40 CHANGES

To note that Service 40 which operates on a Monday, Wednesday and Saturday will be operated by Central Connect from 26th July with a revised timetable and a change of route to serve Aldi (leaflet attached at page 13) more information available from www.travelessex.co.uk

13. UPGRADE OF MOBILE PHONE COMMUNICATIONS APPARATUS – MILLFIELD HOUSE, 19 COLLINGWOOD ROAD, WITHAM

To note that Cellnex is proposing to change communications equipment on the roof at the above address. Such installations are 'permitted development'. (Details will be available on the presentation).

PART 1
APPLICATIONS WITH OFFICER 'NO OBJECTION' RECOMMENDATIONS TO BE CONSIDERED "EN BLOC" WITHOUT DEBATE.

Applications Received:

The following applications have been made to the District Council for planning permission under the Town & Country Planning Acts and referred to the Town Council as a statutory consultee. Copies of the applications and accompanying plans may be seen at the Planning Department Causeway House, Bocking End, Braintree or online at www.braintree.gov.uk

PLEASE NOTE: Under the Local Government (Access to Information) Act 1985, representations cannot be treated in confidence. Witham Town Council is not responsible for issuing planning decisions.

APPLICATION_NO	ADDRESS	WARD	PROPOSAL
26/01398/HH	**64 Highfields Road, Witham, Essex**	**West**	**Proposed single-storey infill extenstion with mono pitch roof**
26/01385/HH	**12 Cressing Road, Witham, Essex**	**North**	**Proposed extension of existing vehicle crossing/dropped kerb**
26/01421/HH	**5 Witham Lodge, Witham, Essex**	**Hatfield**	**Proposed change of material of garage finish & change of driveway finish**

PART 2
APPLICATIONS FOR MEMBERS' DEBATE

Applications Received:

The following applications have been made to the District Council for planning permission under the Town & Country Planning Acts and referred to the Town Council as a statutory consultee. Copies of the applications and accompanying plans may be seen at the Planning Department Causeway House, Bocking End, Braintree or online at www.braintree.gov.uk

PLEASE NOTE: Under the Local Government (Access to Information) Act 1985, representations cannot be treated in confidence. Witham Town Council is not responsible for issuing planning decisions.

26/01337/LBC	**The Battesford Court, 100 Newland Street, Witham**	**Central**	**Proposed ground floor structural steelwork frame to support first floor toilet floor structure.**
26/01400/TPOCON	**1 Guithavon Street, Witham, Essex**	**Central**	**Notice of intent to carry out works to trees in a Conservation Area - Re-pollard of 5 Lime trees - approx 2-3m to be reduced**
26/01300/HH & 26/01301/LBC	**The Old Vicarage , Chipping Hill, Witham**	**North**	**Demolition and reconstruction of garden wall (Part retrospective)**
26/01513/TPOCON	**Land Outside Grove House, Newland Street, Witham**	**Central**	**Notice of intent to carry out works to trees in a Conservation Area: 4 No. Lime - Removal of epicormic / lift to approx 3m over highway and footpath**
26/01495/TPOCON	**Land To The Front Of 32-38 & 44, Collingwood Road, Witham**	**Central**	**Notice of intent to carry out works to trees in a Conservation Area: 4 No. Lime - Removal of epicormic / lift to approx 3m over highway and footpath**
26/01543/TPO	**10 Armiger Way, Witham, Essex**	**Central**	**Application to carry out works to trees protected by Tree Preservation Order 5/75 - A1- Requesting a height reduction and pruning of T1-Sweet Chestnut, T2-Lime Tree and T3-Pine by 1-2 metres**
26/01532/TPO	**Land off Guithavon Valley, Witham**	**Central**	**Application to carry out works to trees protected by Tree Preservation Order 9/77 - A1: T1 - Alder - Coppice to 1m and allow redevlopment. T2 - Adler - Clear fallen stem from waterway and small leaning stem nearby. Coppice to 1m and allow to redevelop.**

Witham Town Council – Planning Application Report

Application No:- 26/01337/LBC

Address:- The Battesford Court, 100 Newland Street, Witham

Ward:- Central

Proposal:- Proposed ground floor structural steelwork frame to support first floor toilet floor structure.

Relevant Site History:-

Representations:-

Summary:- The proposal is to upgrade toilet facilities on the first floor but to do so the supporting ground floor beams need to be strengthened. The structural report indicates that existing beams which have a history of decay need to be strengthened as they are 'deflected'. The level of steelwork will be agreed on site and is proposed to be sensitively carried out to match existing materials and finishes where applicable.

Recommendation:- Would suggest no objection subject to the advice of the Listed Buildings Officer

Policy References:-

Witham Town Council – Planning Application Report

Application No:- 26/01400/TPOCON

Address:- 1 Guithavon Street, Witham, Essex

Ward:- Central

Proposal:- Notice of intent to carry out works to trees in a Conservation Area - Re-pollard of 5 Lime trees - approx 2-3m to be reduced

Relevant Site History:-

Representations:-

Summary:- Eastlight have made an application for five lime trees to be pollarded

Recommendation:- Lime trees require to be pollarded on a regular basis. It is recommend that no objections be raised, confirmation has been received from the Tree Warden, and will be subject to the advice of the District Council's Landscape Officer.

Policy References:-

Witham Town Council – Planning Application Report

Application No:- 26/01300/HH & 26/01301/LBC

Address:- The Old Vicarage , Chipping Hill, Witham

Ward:- North

Proposal:- Demolition and reconstruction of garden wall (Part retrospective)

Relevant Site History:-

Representations:-

Summary:- This is the wall dividing the Old Vicarage Garden with the Church car park. Date of the wall is unknown but some sections were built in the 1990s. This wall is segmented into sections of approximately 5 to 7 m separated by square brick piers, having five piers and four sections of wall in total. Some sections of the base of the wall are just 100mm whilst others are 215mm. The wall was out of plumb and at the limit at which tensile stresses develop due to its weight. In addition cracks had appeared in the wall. The Structural Survey concluded that the thickness of the wall and the distance between the piers was not in line with current guidelines. The wall was in danger of sudden failure and as such an exclusion zone was erected in the car park.

Recommendation:- The Duty Planner had agreed to the lowering of this wall as dangerous hence the retrospective application. It is proposed to rebuild the wall up to modern standards using red handmade bricks as per original. Would recommend no objection subject to the advice of the Listed Buildings Officer.

Policy References:-

Witham Town Council – Planning Application Report

Application No:- 26/01513/TPOCON

Address:- Land Outside Grove House, Newland Street, Witham

Ward:- Central

Proposal:- Notice of intent to carry out works to trees in a Conservation Area: 4 No. Lime - Removal of epicormic / lift to approx 3m over highway and footpath

Relevant Site History:-

Representations:-

Summary:- This is the first of two applications from Essex County Council to remove epicormic growth from the base of lime trees and to crown lift to approximately 3m over the highway and footpath in Newland Street.

Recommendation:- This is regular maintenance for lime trees and recommend no objection subject to the advice of the District Council's Landscape Officer. Confirmation has been given by the Tree Warden.

Policy References:-

Witham Town Council – Planning Application Report

Application No:- 26/01495/TPOCON

Address:- Land To The Front Of 32-38 & 44, Collingwood Road, Witham

Ward:- Central

Proposal:- Notice of intent to carry out works to trees in a Conservation Area: 4 No. Lime - Removal of epicormic / lift to approx 3m over highway and footpath

Relevant Site History:-

Representations:-

Summary:- This is the second of two applications from Essex County Council to remove epicormic growth from the base of lime trees and to crown lift to approximately 3m over the highway and footpath, this time in Collingwood Road.

Recommendation:- This is regular maintenance for lime trees and recommend no objection subject to the advice of the District Council's Landscape Officer. Confirmation has been given by the Tree Warden.

Policy References:-

Witham Town Council – Planning Application Report

Application No:- 26/01543/TPO

Address:- 10 Armiger Way, Witham, Essex

Ward:- Central

Proposal:- Application to carry out works to trees protected by Tree Preservation Order 5/75 - A1- Requesting a height reduction and pruning of T1-Sweet Chestnut, T2-Lime Tree and T3-Pine by 1-2 metres

Relevant Site History:-

Representations:-

Summary:- This is a request for a height reduction and pruning of sweet chestnut, lime and pine trees by 1 - 2 metres to reduce the substantial height and to preserve the health of the trees as well as to reduce risk to damage to property or injury to public.

Recommendation:- These trees are substantial in height and to prune by 1 to 2 m would be acceptable. The Tree Warden has confirmed no objection subject to the advice of the District Council's Landscape Officer.

Policy References:-

Witham Town Council – Planning Application Report

Application No:- 26/01532/TPO

Address:- Land off Guithavon Valley, Witham

Ward:- Central

Proposal:- Application to carry out works to trees protected by Tree Preservation Order 9/77 - A1: T1 - Alder - Coppice to 1m and allow redevlopment. T2 - Alder - Clear fallen stem from waterway and small leaning stem nearby. Coppice to 1m and allow to redevelop.

Relevant Site History:-

Representations:-

Summary:- This application is being made by the Environment Agency. T1 is asymetric due to competing trees and subject to failure. If it falls it may cause damage to the bank. T2 is asymmetric too because of competing trees. Signicant decay is visable and therefore coppice to 1m is suggested to improve vitality.

Recommendation:- The work seems reasonable and would protect the bank. The Tree Warden has confirmed. No objection subject to the advice of the District Council's Landscape Officer.

Policy References:-

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Agenda Item 9

Application & Address	Proposal	BDC Decision	WTC Decision
26/00987/HH - The Willows Earlsmead Witham Essex CM8 2EH	Proposed single storey side extension & replacement of rear window with double doors.	Application Granted	No Objection
26/00222/HH - 37 Collingwood Road Witham Essex CM8 2DZ	Proposed first-floor rear/side extension, single-storey rear extension, installation of a new window to the first-floor side elevation. Widening of front vehicular entrance and installation of gates.	Application Granted	No Objection
26/01057/HH - 27 Cedar Drive Witham Essex CM8 2LR	Proposed single storey side extension.	Application Granted	No Objection

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Passenger Information

Change of operator

Service 40 Witham (Monday, Wednesday & Saturday) From Sunday 26 July 2026

Essex County Council would like to notify passengers that **Service 40** will be operated by **Central Connect** with a revised timetable from the above date.

This service has a change of route and will serve Aldi, Witham

In the event of a change to the above message, we advise passengers to **check their timetable ahead of travelling** on or after mid July 2026 – please visit www.travelessex.co.uk

If you have any queries, then please contact us on:
Essex County Council – 0345 603 7631

Travel Essex

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