



## MINUTES

Meeting of: **Planning Applications & Transport Sub-Committee**

Date: **Monday, 13<sup>th</sup> January 2020**

Present: Councillors:

	J.C.	Goodman	(Chairman)
Mrs	A.	Kilmartin	(Vice Chairman)
Mrs	S.	Ager	
	P.R.	Barlow	
	J.C.	Bayford	
	S.E.	Hicks	
Miss	C.	Jay	
	M.C.M.	Lager	
Mrs	S.C.	Lager	
	C.S.	Livermore	
	T.A.	Pleasance	
	R.P.	Ramage	
Miss	M.L.	Weeks	
	R.	Williams	
	J.	Sheehy	(Town Clerk)
Mrs	G.	Kennedy	(Planning Officer)
Miss	N.	Smith	(Assistant RFO)
Mrs	H.	Andrews	(Assistant Proper Officer)

### 176. APOLOGIES

Apologies for absence were received from Councillor K.L. Atwill who was on holiday and Councillor R. Williams due to employment commitments.

**RESOLVED** That the apologies be received and accepted.

### 177. MINUTES

The Minutes of the Meeting held on 17<sup>th</sup> December 2019 were received.

**RESOLVED** That the Minutes of the Planning Applications and Transport Sub-Committee Meeting held 17<sup>th</sup> December 2019 were confirmed as a correct record and signed by the Chairman.

**178. INTERESTS**

No interests were declared

**179. QUESTIONS AND REPRESENTATIONS FROM MEMBERS OF THE PUBLIC**

There were no questions or representations from members of the public.

**180. CLERK'S REPORT**

The Town Clerk's Report on matters arising was received.

Members were informed that details of the North Essex Authorities Shared Strategic (Section 1) Plan Hearings Programme had been received this morning with sessions starting 14<sup>th</sup> January 2020.

It was noted that Councillor R. Ramage and Councillor S. Hicks would be attending.

Members were informed that application 18/02304/FUL – Former Bramston Sports Centre, would be considered by the District Council's Planning Committee on 21<sup>st</sup> January 2020. Members were asked to contact the office if they were able to make representations at the District Council's Planning Committee meeting.

**RESOLVED** That the report be received and noted and that the Chairman's decisions made under delegated powers and included in the report be endorsed.

**181. PART 1 APPLICATIONS**

**1902256/PLD**

**6 EDINBURGH CLOSE, WITHAM**

Rear dormer roof extension and insertion of 2 roof lights to front elevation.

**NO OBJECTION**

**19/02299/HH**

**10 AVENUE ROAD, WITHAM**

Replacement of existing garage with single storey flat green roof outbuilding.

**NO OBJECTION**

**19/02295/COUPA**

**REAR OF 83 NEWLAND STREET, WITHAM**

Notification for prior approval for a proposed change of use of a building from Office Use (Class B1(a)) to a dwelling house (Class C3) – Change of use to 3no residential dwelling.

**NO OBJECTION**

**182. PART 2 APPLICATIONS**

**19/02311/HH**

**6 EDINBURGH CLOSE, WITHAM**

Single storey side extension.

**NO OBJECTION** - subject to the roof of the extension being changed from flat to pitched.

**19/02289/FUL**

**THE VENUE, 1A COLLINGWOOD ROAD, WITHAM**

Change of use of pool club at first floor to 4no flats and alterations to fenestration.

**RECOMMEND REFUSAL**-on the grounds of adverse amenity with impractical waste and cycle storage and lack of sufficient natural daylight for the residents overlooking Lockram Lane.

**183. REVISED PLANS**

There were no revised plans to consider.

**184. DECISIONS**

Decisions made by the local planning authority were received.

**RESOLVED** That the information be received and noted.

**185. OPEN SPACES ACTION PLAN**

Members were asked to consider the District Council's Open Spaces Action Plan.

Members discussed the District Council's Open Spaces Action Plan and noted the changes made by officers and members of the council.

**RESOLVED** That the Action Plan be agreed with additional comments included.

**186. NEIGHBOURHOOD PLAN AND COMMUNITY INFRASTRUCTURE LEVY**

(a) **NEIGHBOURHOOD PLAN**

Members discussed the benefits to the Town of adopting a Neighbourhood Plan and noted the following-

- Slow and potentially costly
- Can add useful detail to Local Plan, and address concerns with Local Plan, but other routes may be easier and quicker e.g. supplementary planning document
- Must contain policies for development and use of land
- Entitles Town Council to 25% of any Community Infrastructure Levy

- Potential for affordable housing contribution on developments under 10 dwellings

Members concerns in relation to planning within the town were:

- Infrastructure to support development especially highways
- Town centre shop fronts and signage
- Materials in modern buildings in Conservation Area
- Maintenance of Open Spaces in new developments
- Access by public service vehicles to new developments

**RESOLVED** That the Town Clerk notify Braintree District Council of Witham Town Council's intention to start the process of adopting a Neighbourhood Plan.

(b) **COMMUNITY INFRASTRUCTURE LEVY**

Members discussed the Community Infrastructure Levy and noted the following-

- Will provide more certainty to developers as to the viability of proposals
- Would give an automatic share to Parish Councils
- Would provide revenue to Braintree District Council when building within Permitted Development Rights e.g. when converting offices to housing

**RESOLVED** That Braintree District Council be urged to consider and introduce the Community Infrastructure Levy.

**187. PEDESTRIAN CROSSING – CRESSING ROAD**

Members were informed that a Traffic Regulation Order was due to be implemented relating to a proposed pedestrian crossing in Cressing Road was received.

**RESOLVED** That the report be received and welcomed.

**EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** That under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business due to the confidential nature, legal proceedings and commercial sensitivity.

**188. LEGAL DISPUTE**

A report was received.

**RESOLVED** That the report be received and noted.

**189. PUBLIC DOMAIN**

It was agreed that Minute 187 – Legal Dispute, should remain in Private Session.

**RESOLVED It** was agreed that Minute 187 – Legal Dispute, should remain in Private Session.

There being no further business the Chairman closed the Meeting at 7.32pm.

Councillor \_\_\_\_\_  
Chairman  
GK/NS/15.1.2020