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MINUTES

EXTRAORDINARY TOWN COUNCIL

Meeting of: **Town Council**

Date: **Monday, 3rd June 2019**

Present: Councillors

Mrs	S.C.	Lager	(Town Mayor)
	R.P.	Ramage	
Mrs	S.	Ager	
	K.L.	Atwill	
	P.R.	Barlow	
	J.C.	Bayford	
	J.C.	Goodman	
	S.E.	Hicks	
Miss	C.	Jay	
Mrs	A.	Kilmartin	
	M.C.M.	Lager	
	T.A.	Pleasance	
Miss	M.L.	Weeks	
	R.	Williams	
	J.	Sheehy	(Town Clerk)
Mrs	G.	Kennedy	(Committee Clerk)
Mrs	H.	Andrews	(Assistant Proper Officer)
Mrs	N.	Smith	(Assistant Responsible Finance Officer)

21. APOLOGIES

Apologies for absence were received from Councillor P.M. Ryland who had a previous engagement.

22. INTERESTS

Councillor Mrs A. Kilmartin asked for an opinion as to whether she should decline to be involved in matters relating to Gimsons as she is the Chairman of Braintree District Council. It was agreed that if Councillor Mrs A. Kilmartin had any doubts as to whether she had a non-pecuniary or pecuniary interest she should speak to the Monitoring Officer at Braintree District Council for advice.

Councillor Mrs A. Kilmartin then left the Council Chamber as she had a previous engagement.

23. MINUTES OF THE PREVIOUS MEETING

RESOLVED That the Minutes of the Meeting of the Town Council held 29th April 2019 be confirmed as a true record and signed by the Town Mayor.

24. MINUTES OF THE ANNUAL GENERAL MEETING

RESOLVED That the Minutes of the Meeting of the Town Council held 13th May 2019 be confirmed as a true record and signed by the Town Mayor.

25. REVISED ANNUAL ACCOUNTS 2018/19

A report and the revised Annual Accounts for the year ended 31st March 2019 were received.

The Town Clerk explained that since the closure of the financial books for the year ended 31st March 2019 it was noted that there had been payments for several suppliers and an outstanding debtor which fell into another year and changes to the way in which petty cash was recorded. It was noted that amending these figures required a revised Annual Return to be approved by the Council.

RESOLVED That the report be received and the revised accounts accepted.

26. ANNUAL RETURN AND GOVERNANCE STATEMENT

- (i) The revised Annual Governance Statement (Section 1) for the Year Ended 31st March 2019 was received.

RESOLVED That the Annual Governance Statement (Section 1) for the year ended 31st March 2019 be received and approved and signed by the Town Mayor.

- (ii) Section 2 Accounting Statements for the Year Ended 31st March 2019 was received.

RESOLVED That the Annual Governance Statement (Section 2) for the year ended 31st March 2019 be received and approved and signed by the Town Mayor.

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meetings Act 1960, the press and public be excluded from the Meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest due to the confidential nature of the following item.

27. LEGAL ADVICE

Legal advice was received.

RESOLVED That the legal advice be received.

28. PUBLIC DOMAIN

Members agreed that the item discussed in Private Session should not be moved into the Public Domain.

RESOLVED That the item discussed in Private Session should not be moved into the Public Domain.

There being no further business the Town Mayor closed the Meeting at 8.05 p.m.

Councillor Mrs S.C. Lager
Town Mayor
JS/GK/5.6.2019