



Town Hall | 61 Newland Street | Witham | CM8 2FE
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witham.gov.uk

The Town Mayor has chosen The Alzheimers Society as his charity and has asked that everyone attending the Town Council Meeting wears blue and gives a donation as it is Dementia Awareness Month.

AGENDA

WITHAM TOWN COUNCIL

Date: **Monday, 9th June 2025** Time: **7:30 p.m.**

Place: **Council Chamber, Town Hall, Newland Street, Witham, CM8 2FE**

Members are hereby summoned to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

To be present:

Councillors:

P. Heath	(Town Mayor)	T. Hewitt
J.C. Coleman	(Deputy Town Mayor)	J. Martin
E. Adelaja		R. Playle
L. Barlow		R. Ramage
P. Barlow		J. Robertson
J.M. Coleman		A. Sloma
B. Fleet		B. Taylor
L. Headley		E. Williams

Nikki Smith
Town Clerk
NS/GK/4.6.2025

1. APOLOGIES FOR ABSENCE

To receive and approve apologies for absence.

2. MINUTES

To receive the Minutes of the Meeting of Town Council held 13th May 2025 (previously circulated).

3. INTERESTS

To receive any declarations of interest that Members may wish to give notice of on matters pertaining to any item on this agenda.

4. QUESTIONS AND STATEMENTS FROM THE PUBLIC

An opportunity to enable members of the press and public present to comment.

Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman under Standing Order 3(F) & 3(G)

5. ESSEX COUNTY AND BRAINTREE DISTRICT COUNCIL UPDATE

To receive reports from Essex County and Braintree District Councillors on matters relating to Witham.

6. 20'S PLENTY/TACKLING SPEEDING REPORT

To receive a report from the Planning and Transport Committee and to seek Members of Essex County Council's assistance in tackling speeding in the town attached at page 4.

7. TOWN MAYOR'S ENGAGEMENTS

To receive details of the Town Mayor's engagements attended for period 28th March to 4th June 2025 attached at page 5.

8. TOWN CLERK'S REPORT

To receive a verbal report from the Town Clerk on matters arising.

9. ARMED FORCES REPRESENTATIVE

To appoint an Armed Forces Representative.

10. ENVIRONMENT COMMITTEE

To consider renaming the Environment Committee, The Environment and Climate Awareness Committee.

11. CYCLING DEVELOPMENT GROUP

To consider disbanding the Cycling Development Group.

12. ESTIMATES COMMITTEE

To appoint two additional Members to the Estimates Committee.

13. MEMBERS' ATTENDANCE AT MEETINGS

To receive details of Members' Attendance at Meetings for the Civic Year 2024/2025 attached at page 8.

14. EXCLUSION OF THE PRESS AND PUBLIC

At this point, the Chair will move the following resolution: Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2) and in accordance with Standing Order 3(d), the press and public should be excluded from the remainder of the meeting due to the confidential nature of the business to be transacted.

15. LAND TRANSFER

To receive a report attached at page 11.



ITEM NO: 6

Officer Report: 20s Plenty/Tackling Speeding in Witham

Issue:

Members of the Planning and Transport Committee at its Meeting on 13th May 2025 (Minute 316(b)) resolved that a report on 20s Plenty/Tackling Speeding in Witham be added to the monthly Town Council Agenda.

Members of the Planning and Transport Committee know that because of staff resources we have been unable to take this matter forward with the speed we would have liked.

At the last Meeting a report was received and it was agreed that the Town Council would take forward 20s Plenty on Humber Road and the Grove estate as they both have one route in and out of the estate.

The Planning Officer and Councillor Jack Coleman spent a morning looking at Highway issues and potential sites for a Speed Indicator Device and identified a site in Hatfield Road and two in Flora Road. It will now mean that work needs to be done to check utilities as well as quotations being sought.

Advice:

For Members to receive and note the report and to consider what action they need to take to progress these matters.

GK/4.6.2025

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**LIST OF MAYOR'S ENGAGEMENTS BETWEEN
27th March to 13th May 2025
Councillor Lucy Barlow**

Thursday 28th March 2025 – Malting's Academy

Attended the inaugural community champions session at the Maltings Academy and gave a speech followed by Q&A.

Thursday 3rd April 2025 – East Anglia Reserve Forces and Cadets Association Essex County Forum

Attended a celebration to mark the award of a Certificate of Meritorious Service to David Russell, Warrant Officer, RAFAC, at Ingatestone Hall.

Monday 7th April 2025 – RBL Veterans

Had breakfast at the Veterans' Coffee Morning at the Royal British Legion Hall.

Saturday 19th April 2025 – Town Council Easter Egg Trail

Attended the Easter Egg Trail on the River Walk.

Thursday, 24th April 2025 - Chairman's Community Showcase

Attended the Braintree District Council's Chairman's Community Showcase at Braintree Museum to meet the local organisations and community groups

Sunday, 4th May 2025 – Civic Service and Awards

Hosted a Civic Service at the Witham Rugby Club and presented awards to the community

Thursday, 8th May 2025 – 80th Anniversary of VE Day

Started the day reading a proclamation from the Town Hall steps before attending the War Memorial to lay flowers on behalf of the people of Witham. Early afternoon attended the Parkside Care Home street party to celebrate with residents. In the evening led the Parade to the River Walk which culminated in the lighting of the beacon.



Saturday, 10th May 2025 – VE Celebrations continue

Attended a tea party at the Royal British Legion Hall in the afternoon and the VE Concert, again at the Royal British Legion Hall in the evening.

Sunday, 11th May 2025 – Halstead's Civic Service

Attended St Andrews with Holy Trinity Church in Halstead for a civic service

Monday, 12th May 2025 – Veteran's Coffee Morning

Joined the veterans at their Coffee Morning at the Royal British Legion Hall.



LIST OF MAYOR'S ENGAGEMENTS BETWEEN

14th May 2025 to 4th June

Councillor Paul Heath

Tuesday 20th May 2025 – Chelmsford Cathedral

Attend Chelmsford Cathedral for Alzheimer's Society Singing for the Brain celebration.

Saturday 24th May 2025 – Opening Dementia Day

Attended the Grove Centre for opening Dementia Day.

Saturday 17th May 2025 – Dog Show

Judged at the Dog Show event

Monday 26th May 2025 – Window Displays

Judged Paint the Town Blue for Dementia Awareness Week window displays.

Wednesday 28th May 2025 – Award Presentations

Presented awards for window displays for Paint the Town Blue for Dementia Awareness Week.

Monday 2nd June 2025 – Veteran's Coffee Morning

Joined the veterans at their Coffee Morning at the Royal British Legion Hall.

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Town Council Agenda - 9th June 2025

Members' Attendance at Meetings – 2024 - 2025

Agenda 13

Meeting and Date	E. Adelaja	L. Barlow	P. Barlow	J.C. Coleman	J.M. Coleman	B. Fleet	L. Headley	P. Heath	T. Hewitt	J. Martin	R. Playle	R. Ramage	J. Robertson	A. Sloma	B. Taylor	E. Williams
Annual Meeting 13.5.2024	√	√	√	√	√	A	A	√	√	A	A	A		√	√	A
Planning 28.5.2024	√		√	A	X		√		√	A		√		√		√
Community 28.5.2024	√	√	√	√		A	√	√			√	√				√
Open Spaces 4.6.2024			A			√		A	A			X				
Planning 11.6.2024	√		√	A	A		√		√	√		A		√		A
Town Council 11.6.2024	√	√	√	A	A	√	√	√	√	√	A	A		√	√	A
Planning 24.6.2024	√		√	√	A		√		√	√		X		LA		√
Planning 8.7.2024	√		√	√	√		√		√	√		X		LA		A
Town Council 8.7.2024	√	√	√	√	√	√	√	√	A	√	A	A		LA	√	√
Planning 22.7.2024	A		√	X	A		√		√	√		√		LA		A
Environment 22.7.2024	A			A	A	√			√	√		√	√	LA	√	
Planning 5.8.2024	√		√	A	√		√		√	√		A		LA		A
Town Council 5.8.2024	√	√	√	A	√	A	√	√	√	√	√	√	√	LA	√	A
Planning 19.8.2024	√		A	√	√		√		√	√		√		LA		√
Community 19.8.2024	X	A		√		A	√	A			A	√	√			√
Extraordinary T C 27.8.2024	X	√	√	√	√	X	√	√	A	A	A	X	√	LA	A	X
Planning 2.9.2024	√		√	A	√		√		A	√		√		LA		A
Town Council 2.9.2024	√	√	√	√	√	√	√	A	A	√	√	√	√	LA	A	A
Open Spaces 3.9.2024			A			√		A	A			X				
Planning 16.9.2024	A		√	√	A		A		√	X		√		LA		√
Policy & Resources 16.9.2024		A	√	√		√	√	A		X	√	√			A	

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Town Council Agenda - 9th June 2025

Members' Attendance at Meetings – 2024 - 2025

Meeting and Date	E. Adelaja	L. Barlow	P. Barlow	J.C. Coleman	J.M. Coleman	B. Fleet	L. Headley	P. Heath	T. Hewitt	J. Martin	R. Playle	R. Ramage	J. Robertson	A. Sloma	B. Taylor	E. Williams
Extraordinary TC 30.9.2024	✓	✓	✓	✓	✓	✓	✓	✓	X	✓	✓	A	✓	LA	✓	✓
Town Council 30.9.2024	✓	✓	✓	✓	✓	✓	✓	✓	X	✓	✓	A	✓	LA	✓	✓
Planning 7.10.2024	✓		✓	✓	A		✓		LA	✓		✓		LA		X
Planning 14.10.2024	✓		✓	✓	A		✓		LA	✓		X		LA		✓
Environment 14.10.2024	X			✓	A	✓			LA	✓		X	✓	LA	X	
Planning 29.10.2024	✓		✓	✓	✓		✓		LA	X		✓		LA		✓
Town Council 29.10.2024	✓	✓	✓	✓	✓	A	✓	✓	LA	A	✓	X	✓	LA	✓	✓
Planning 11.11.2024	✓		✓	✓	A		✓		LA	A		✓		LA		X
Community 11.11.2024	X	✓		✓		A	✓	✓			✓	✓	✓			X
Planning 25.11.2024	A		✓	✓	A		A		LA	A		✓		LA		✓
Town Council 25.11.2024	A	✓	✓	✓	A	✓	A	A	LA	A	✓	✓	✓	LA	A	✓
Open Spaces 3.12.2024			A			✓		✓	LA			A		LA		
Planning 10.12.24	x		✓	✓	✓		✓		LA	✓	✓	✓	✓	LA		✓
Policy & Resources 10.12.2024		✓	✓	✓		✓	✓	A	LA	✓	✓	✓		LA	✓	
Estimates 17.12.2024	A	✓	✓			✓		✓	LA	A				LA		
Planning 7.1.2025	✓		✓	✓	✓		✓			✓	✓	✓	✓			✓
Town Council 7.1.2025	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓		✓	✓
Planning 20.1.2025	A		✓	✓	✓		✓			✓	A	✓	✓			A
Environment 20.1.2025	A		✓	✓	✓	✓	✓			✓		✓	✓		A	

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Meeting and Date	E. Adelaja	L. Barlow	P. Barlow	J.C. Coleman	J.M. Coleman	B. Fleet	L. Headley	P. Heath	T. Hewitt	J. Martin	R. Playle	R. Ramage	J. Robertson	A. Sloma	B. Taylor	E. Williams
Planning 03.02.25	✓		✓	A	✓		✓			✓	✓	✓	✓			✓
Town Council 03.02.2025	✓	✓	✓	A	✓	✓	✓	A	✓	✓	✓	✓	✓		A	✓
Planning 18.02.2025	✓		✓	X	✓		✓			✓	✓	A	✓			✓
Community 18.02.25	✓	✓	✓	✓		✓	✓	A			✓	A	✓			✓
Planning 03.03.2025	✓		✓	X	✓		✓			✓	✓	✓	✓			✓
Town Council 03.03.2025	✓	A	✓	✓	✓	✓	✓	✓	A	✓	✓	✓	✓	A	✓	✓
Open Spaces 05.03.25			X			✓		✓	A			A				
Planning 17.03.2025	A		✓	✓	✓		A			✓	A	✓	✓			A
Policy & Resources 17.03.2025		✓	✓	A		✓	✓	A		✓	A	✓			✓	
Planning 31.03.2025	✓		✓	✓	✓		✓			✓	✓	✓	✓			A
Town Council 31.03.2025	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	X	✓	A
Planning 14.04.2025	✓		✓	✓	✓		✓			✓	A	✓	✓	✓		✓
Environment 14.04.2025	✓			✓	✓	✓			✓	✓		✓	✓	✓	✓	
Planning 29.04.2025	✓		✓	✓	A		A			✓	A	X	✓	✓		X
Planning 13.05.2025	A		✓	✓	✓		✓			✓	A	✓	✓	✓		✓
Percentage Attendance	33/48 69 %	19/22 86 %	43/48 90 %	37/50 74 %	29/43 67 %	23/30 77 %	40/46 87 %	16/26 61 %	15/25 60 %	36/47 77 %	21/32 66 %	34/54 63 %	29/29 100 %	08/10 80 %	14/21 67 %	25/43 58 %

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