Witham town council

Town Hall | 61 Newland Street | Witham | CM8 2FE
01376 520627
witham.gov.uk

MINUTES

PLANNING AND TRANSPORT COMMITTEE

Date: **Tuesday, 14th July 2026**

Place: **Council Chamber, Town Hall, 61 Newland Street, Witham, CM8 2FE**

Present:	Councillors	P.	Barlow	(Chair)
		J.	Robertson	(Vice Chair)
		E.	Adelaja	
		J.M.	Coleman	
		L.	Headley	
		G.	Kennedy	(Planning Officer)
		J.	Brown	(PA to the Council)

33. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Playle.
Councillors R Ramage and E Williams were absent.

RESOLVED That the apologies be received and approved.

34. MINUTES

RESOLVED That the Minutes of the Meeting of the Planning and Transport Committee held on 29th June 2026 be confirmed as a true record and signed by the Chair.

35. INTERESTS

There were no interests declared at the time but later in the meeting both Councillors P Barlow and J Robertson declared a non-registrable interest in the Planning Application for The Old Vicarage. Councillor J Robertson also later declared a non-registerable interest in Minute 43 – Application for Street Trading Renewal.

36. QUESTIONS AND STATEMENTS FROM THE PUBLIC

There were no members of the public present.

37. PLANNING OFFICER'S REPORT

The Planning Officer advised that she had been receiving responses back from Braintree District Council with regards to the shop fronts. It was raised by members that the Gadget Shop had now changed its facias to black and orange. The Planning Officer advised that she would request enforcement action with regard to the UK Fish Bar's flashing hanging 'kebab' sign in due course.

RESOLVED That the information be received and noted.

38. PART 1 APPLICATIONS

26/01398/HH — **64 Highfields Road, Witham**
Proposed single storey infill extension with mono pitch roof

NO OBJECTION

26/01385/HH — **12 Cressing Road, Witham**
Proposed extension of existing vehicle crossing/dropped kerb

NO OBJECTION

26/01421/HH — **5 Witham Lodge, Witham**
Proposed change of material of garage finish and change of driveway finish

NO OBJECTION

39. PART 2 APPLICATIONS

26/01337/LBC — **The Battesford Court, 100 Newland Street, Witham**
Proposed ground floor structural steelwork frame to support first floor toilet floor

NO OBJECTION subject to the advice of the Listed Buildings Officer and that consideration be given to noise impacting on neighbouring residents during the building work.

26/01400/TPOCON — **1 Guithavon Street, Witham**
Notice of intent to carry out works to trees in a Conservation Area – re-pollard of 5 Lime trees – approx. 2 – 3 m to be reduced

The Tree Warden's advice had been sought who had agreed no objection.

NO OBJECTION subject to the advice of the District Council's Landscape Officer.

26/01300/HH & 26/01301/LBC **The Old Vicarage, Chipping Hill, Witham**
Demolition and reconstruction of garden wall (Part retrospective)

Councillors P Barlow and J Robertson declared non-registerable interests as grandchildren and a child respectively, had attended groups run in the neighbouring Church Hall.

NO OBJECTION subject to the advice of the Listed Buildings Officer.

26/01513/TPOCON **Land outside Grove House, Newland Street, Witham**
Notice of intent to carry out works to trees in a Conservation Area: 4 Lime – removal of epicormics/lift to approx. 3m over highway and footpath

The Tree Warden's advice had been sought who had agreed no objection.

NO OBJECTION subject to the advice of the District Council's Landscape Officer.

26/01495/TPOCON **Land to the front of 32 – 38 & 44, Collingwood Road, Witham**
Notice of intent to carry out works to trees in a Conservation Area: 4 No Lime – Removal of epicormics/lift to approx. 3 m over highway and footpath

The Tree Warden's advice had been sought who had agreed no objection.

NO OBJECTION subject to the advice of the District Council's Landscape Officer.

26/01543/TPO **10 Armiger Way, Witham**
Application to carry out works to trees protected by Tree Preservation Order 5/75 – A1 – requesting a height reduction and pruning of T1 – Sweet Chestnut, T2 – Lime Tree and T3 – Pine by 1 – 2 metres

The Tree Warden's advice had been sought who offered no objection.

NO OBJECTION subject to the advice of the District Council's Landscape Officer.

26/01532/TPO **Land off Guithavon Valley, Witham**
Application to carry out works to trees protected by Tree Preservation Order 9/77 – A1: T1 – Alder – Coppice to 1m and allow redevelopment, T2 – Alder – Clear fallen stem from waterway and small leaning stem nearby. Coppice to 1m and allow to redevelop

The Tree Warden's advice had been sought who offered no objection.

Members commented that an egret was nesting in the area.

NO OBJECTION subject to the advice of the District Council's Landscape Officer, and that consideration be given to the nesting egrets in the area.

40. REVISED PLANS

There were no revised plans.

41. DECISIONS

The decisions on Planning Applications pertaining to Witham were received.

RESOLVED That the decisions be received and noted.

42. TACKLING SPEEDING IN WITHAM/20s PLENTY

The Planning Officer explained that two potential sites for a new Speed Indicator Device (SID) had been identified in Rickstones Road which would cover both speeding and safety aspects. She advised that The Avenue had been considered as a potential site but due to the tree locations it would not be feasible. Members asked that Spa Road be considered in the future for a SID. It was also advised that in Hatfield Peverel, there were cut-outs of children by schools to deter drivers from speeding.

RESOLVED That the procedure for the placement of the new Speed Indicator Device in Rickstones Road would begin, that enquiries be made with regard to cut-outs of children for outside of schools and that Spa Road be considered as a potential placement for another Speed Indicator Device in due course.

43. APPLICATION FOR STREET TRADING RENEWAL – 26/00934/STR – ELL'S KITCHEN, PERRY ROAD, WITHAM

Members noted that an application had been received to renew the above Street Trading Licence.

Councillor J Robertson declared a non-registerable interest as his wife was a friend to the wife of the applicant.

RESOLVED To receive and note.

44. NOTIFICATION OF BUS SERVICE 40 CHANGES

Members noted that Service 40 which operates on a Monday, Wednesday and Saturday will be operated by Central Connect from 26th July with a revised timetable and a change of route to serve Aldi.

In response to a comment from a Member regarding the need for a direct bus service from Witham to Broomfield Hospital, the Planning Officer advised that the Town Clerk had secured funding for a new Digigo service which would start hopefully in September.

RESOLVED To receive and note; and the changes welcomed.

45. UPGRADE OF MOBILE PHONE COMMUNICATIONS APPARATUS – MILLFIELD HOUSE, 19 COLLINGWOOD ROAD, WITHAM

It was noted that Cellnex was proposing to change communications equipment on the roof at the above address. Members were advised that such installations are 'permitted development'.

RESOLVED To receive and note.

There being no further business the Chairman closed the meeting at 7.03 p.m.

Councillor P. Barlow
Chair
JB/GK/15.7.2027