

## Witham Town Council

### Notice of conclusion of audit

#### Annual Governance & Accountability Return for the year ended 31 March 2023

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
<p>1. The audit of accounts for <b>Witham Town Council</b> for the year ended 31 March 2023 has been completed and the accounts have been published.</p>	<p>This notice and Sections 1, 2 &amp; 3 of the AGAR must be published by 30 September. <b>This must include publication on the smaller authority's website.</b> The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.</p>
<p>2. The Annual Governance &amp; Accountability Return is available for inspection by any local government elector of the area of <b>Witham Town Council</b> on application to:</p>	<p>(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR</p>
<p>(a) <u>NIKKI SMITH - RESPONSIBLE</u> <u>FINANCIAL OFFICER, TOWN HALL,</u> <u>61 NEWLAND STREET, WITHAM</u> <u>ESSEX, CM8 2FE</u></p>	<p>(b) Insert the hours during which inspection rights may be exercised</p>
<p>(b) <u>9AM - 4PM MONDAY TO</u> <u>FRIDAY</u></p>	<p>(c) Insert a reasonable sum for copying costs</p>
<p>3. Copies will be provided to any person on payment of <u>£1.00</u>(c) for each copy of the Annual Governance &amp; Accountability Return.</p>	<p>(d) Insert the name and position of person placing the notice</p>
<p>Announcement made by: (d) <u>NIKKI SMITH - RFO</u></p>	<p>(e) Insert the date of placing of the notice</p>
<p>Date of announcement: (e) <u>15TH SEPTEMBER 2023</u></p>	