

Staff Member	Course	Date Completed
Planning and Democratic Officer	J9	05.11.2020
	Menopause Awareness Training	24.06.2021
	Health and Safety Awareness and Fire Training	19.05.2022
Open Spaces Operative (K)	Brushcutters/Trimmers Maintenance & Operation (LANTRA)	24.07.2019
	Ride on Rotary and Cylinder Mowers (LANTRA)	21.10.2019
	J9	12.11.2020
	Emergency First Aid in the Workplace	17.11.2020
	Basic Tree Survey Inspection (LANTRA)	25.03.2021
	Using a Powered Pole Pruner (LANTRA)	09.04.2021
	Menopause Awareness Training	24.06.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Bystander Intervention Training	24.04.2023
Operations Manager	Ride on Rotary and Cylinder Mowers (LANTRA)	29.07.2013
	Basic Tree Survey Inspection (LANTRA)	04.10.2017
	Powered Pole Pruner (LANTRA)	01.10.2017
	Chainsaw Maintenance & Cross Cutting (LANTRA)	17.10.2017
	Safe Operation of Mowers (LANTRA)	05.02.2019
	Brushcutters/Trimmers (LANTRA)	27.02.2019
	J9	12.11.2020
	Emergency First Aid in the Workplace	17.11.2020
	Felling and Processing of Trees up to 380mm (LANTRA)	10.12.2020
	Menopause Awareness Training	24.06.2021
	Health and Safety Awareness and Fire Training	19.05.2022
Welding for Beginners	24.10.2022	
Open Spaces Operative (R)	Brushcutter and Line Trimmer Refresher	22.11.2022
Information Centre Manager	J9	16.10.2020
	Menopause Awareness Training	24.06.2021
	Social Media Training	11.07.2023

Town Clerk	Certificate in Local Council Administration	15.08.2020
	J9	06.10.2020
	Emergency First Aid in the Workplace	17.11.2020
	Mental Health First Aid	27.11.2020
	Dementia Friends	03.06.2021
	Menopause Awareness Training	24.06.2021
	Advanced Dementia Training	28.09.2021
	Suicide Awareness Training	21.09.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Local Elections Briefing	26.01.2023
	Level 4 Certificate of Higher Education in Community Governance	24.03.2023
	Social Media Training	11.07.2023
Deputy Town Clerk	Risk Assessment (RQF)	01.07.2019
	J9	06.10.2020
	Certificate in Local Council Administration	20.03.2021
	Menopause Awareness Training	24.06.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Introduction to the Planning System	16.11.2022
	Social Media Training	11.07.2023
Open Spaces Operative (H)	Brushcutters/Trimmers Maintenance & Operation (LANTRA)	27.01.2020
	Ride on Rotary and Cylinder Mowers (LANTRA)	01.10.2020
	J9	12.11.2020
	Basic Tree Survey Inspection (LANTRA)	25.03.2021
	Using a Powered Pole Pruner (LANTRA)	09.04.2021
	Chainsaw Maintenance and Cross-cutting	20.04.2021
	Menopause Awareness Training	24.06.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Bystander Intervention Training	03.04.2023
P.A to the council	Suicide Awareness Training	01.11.2021
	Introduction to Local Council Administration	09.11.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Introduction to the Planning System	16.11.2022
	GDPR eLearning	09.01.2022

	ILCA to CILCA	31.01.2023
	Bystander Intervention Training	04.04.2023
Events Coordinator (V)	Health and Safety Awareness and Fire Training	19.05.2022
	ILCA	05.09.2022
	Social Media Training	11.07.2023
Events Coordinator (J)	Social Media Training	11.07.2023
Assistant RFO	Health and Safety Awareness and Fire Training	19.05.2022
	ILCA	12.04.2022
	FILCA	21.04.2022
	Introduction to to the Planning System	16.11.2022
	Bystander Intervention Training	04.04.2023
Open Spaces Administrative Assistant	Bystander Intervention Training	04.04.2023
	ILCA	02.02.2023
	Social Media Training	11.07.2023

Councillor	Course	Date Completed
E. Adelaja		
S. Ager	Cllr Training Day Part 1	09.07.2019
	Cllr Training Day Part 2	15.07.2019
	Public Speaking	21.01.2020
	Chairmans Training Day	06.07.2020
	J9 Training	01.10.2020
	Learning Disabilities Awareness	03.03.2021
	Dementia Friends	03.06.2021
	AGM	23.09.2021
	Advanced Dementia Training	28.09.2021
	Climate Crisis	27.01.2022
L. Barlow		
P. Barlow		
J.C. Coleman		
J.M. Coleman		
B. Fleet		
L. Headley		
P. Heath		
T. Hewitt		
J. Martin		
R. Playle		
R. Ramage		
A. Sloma		
B. Taylor		
E. Williams		

Training Body

SETDAB

The Menopause Support Group

Acacia Business Services Ltd

Writtle University

Writtle University

SETDAB

Save Lives at Work

Writtle University

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J9

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SETDAB

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MBCG Media

SLCC
SETDAB
Save Lives at Work
MHFA England
EALC
The Menopause Support Group
EALC
Zero Suicide Alliance
Acacia Business Services Ltd
EALC
SLCC
MBCG Media
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