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SUMMARY AUTOMATIC PRECEPT CALCULATION

Designed by Witham Town Council for transparent Local Government Budgeting

2022/2023

	INCOME	EXPENDITURE
CENTRAL SERVICES*	£ 12,500.00	£ 316,165.00
ENVIRONMENT	£ 1,650.00	£ 191,864.00
COMMUNITY	£ 83,500.00	£ 221,000.00
POLICY & RESOURCES	£ 100.00	£ 34,700.00
PLANNING & TRANSPORT	£ 5,000.00	£ 5,000.00
TOTALS:	£ 102,750.00	£ 768,729.00

*For accounting purposes, Central Service costs are split across committees 40/40/20 respectively excluding planning committee.

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Total Anticipated Operational Expenditure: £ 768,729.00

Less Anticipated Operational Income: -£ 102,750.00

Balanced (Net) Operational Expenditure: £ 665,979.00Confirmed Collection Fund Surplus £8,698 **TBC**

Confirmed Revenue Support & Central Government Funding £ -

Total Other Revenue: £8,698**Net allocations to Earmarked Reserves (EMRs): £ 47,125.00****Net operational expenditure less other revenue/EMRs: £ 704,406.00**

2021/2022 Precept levied: £ 675,494.00

PROPOSED 2022/2023 PRECEPT: (BALANCING FIGURE) £ 704,406.00Proposed Difference: £ **28,912.00**

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2021/2022 TAX BASE

8582.49

2022/2023 TAX BASE

8774.31

2021/2022 BAND D:

£78.71

2022/2023 BAND D:

£80.28

NET Increase in Band D Property: £1.57**Proposed gross percentage increase/decrease (%): 2.00**

PROPOSED CENTRAL SERVICES BUDGET FOR 2022/2023

		2021/2022		2022/2023		
		Current Budget	Forecast Inc/Exp	Proposed Budget	Difference	
Sundry Receipts		500		500	0	
Hall Hire		12000		12000	0	
Car Park Licence		8780		0	0	
Total Income		12500	0	12500	0	
Admin - Salaries & Employer N.I Contributions		198950		224215	25265	
Travel Expenses		500		500	0	
Town Hall		31000		35000	4000	
Gas		3500		5500	2000	
Electricity		3700		5700	2000	
Photocopying		2600		3000	400	
Postage		500		500	0	
Stationery		1500		1500	0	
Office Equipment		3500		4000	500	
Telephones		1800		1800	0	
Insurance		8500		8500	0	
Sundry Expenses		1500		1500	0	
Audit & Legal		6500		6500	0	
Affiliation Fees		4000		5000	1000	
Members - Conferencing/Training		1000		2000	1000	<i>Increase for member development</i>
Staff - Conferencing/Training		4400		5000	600	
Payroll Charges		800		800	0	
Petty Cash		670		650	-20	
IT		3500		4000	500	<i>Increase for software / email servers</i>
Charges		500		500	0	
Overhead Expenditure		274920	0	316165	41245	

PROPOSED COMMUNITY COMMITTEE BUDGET FOR 2022/2023

		2021/2022		2022/2023	
Community		Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
Information Sales Income		75000		75000	0
Puppet Festival Income		3000		1500	-1500 <i>Expected results on sponsorship</i>
New Events Income		500		0	500
Christmas Events		500		500	0
Community Day		450			-450
Dog Show				500	500
Total Income		84100		83500	-950
Community Team - Salaries & Employer N.I & LGPS Co		72000		61900	-10100
Town Clock		1200		1300	100
Christmas Decorations		10600		10600	0
Information Centre Stock		65000		65000	0
Information Centre Advertisement & Administration		3000		3000	0
Community Grant Aid		10000		15000	5000 <i>Potential increase for greater advertisement</i>
Citizens Advice		10000		10000	0
CCTV		8000		8000	
Community Safety				2500	2500
Community Special Constables Expenses		5000		5000	0
Community Special Constable Recruitment		1000		1000	0
Other Community Support		3000		1500	-1500
Community Day		4500		0	-1500
Puppet Festival / Witham Festival		17000		18000	1000
Remembrance		500		1200	700
Witham Dog Show		1500		2000	500
Halloween Event		1500		2000	500
Christmas Events & Tree		2200		3000	800
Social Isolation		3000		0	-3000
Queen's Jubilee Event				5000	5000
Easter Quest				1500	1500
New Events & Events Improvement				1500	1500
Silver Cinema		2000		2000	0
Overhead Expenditure		218000	0	221000	3000

PROPOSED (DRAFT) ENVIRONMENT COMMITTEE BUDGET FOR 2022/2023

		2021/2022		2022/2023	
Environment		Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
Dog & Bench Sponsorship Scheme		1650		1650	
	Total Income	0	0	1650	1650
Operations - Salaries & Employer N.I & LGPS		115000		126714	11714
Equipment Supplies & Maintenance		4000		4000	0
Dog & Bench Schemes		1200		1200	0
Lighting Maintenance & Utility		2500		4000	1500
Tree Planting		2000		2000	0
Tree Maintenance		9000		9000	0
Toilet Block - Town Park		7650		7650	0
Dog Bin Maintenance		2000		600	-1400
Litter Bins		1500		8000	6500
Bus Shelters		1000		0	1000
Open Spaces General		1500		1500	0
River Walk Extension		3000		0	-3000
River Walk Signage		3000		3000	0
James Cooke Wood		2000		2000	0
River Walk		3000		3000	0
Whetmead LNR		2000		2000	0
Witham in Bloom		12200		12200	0
Fleet		4000		4000	0
New - Waste Disposal				1000	1000
	Overhead Expenditure	176550	0	191864	15314

PROPOSED POLICY & RESOURCES BUDGET FOR 2022/2023

		2021/2022		2022/2023	
Policy & Resources		Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
Half Hire		12000			-12000
Interest Received		500		100	-400
Total Income		12500		100	-12400
Civic Receptions		1500		2000	500
Instructions & Reports		2500		5000	2500
Christmas Expenses		2300		2700	400
Mayor's Allowance		2000		2000	0
Civic Gesture (check P+R)		500		500	0
Surveys & Consultations		1000		1000	0
Newsletter & Publications		10800		12000	1200
Members Allowance				8000	8000
Social Media - Communications & Exhibitions		1500		1500	0
Overhead Expenditure		18950	0	34700	15750

PROPOSED PLANNING & TRANSPORT BUDGET FOR 2020/2021

		2021/2022		2022/2023	
		Current Budget	Forecast Inc/Exp	Proposed Budget	Difference
No income line		0		5000	5000
Neighbourhood Plan		5000		5000	5000
Overhead Expenditure			0	5000	0

Proposed Earmarked Reserves 2022/2023 including event balances and grants held.

(See bottom of sheet for summary balances with & without precept calculation. Must be used in conjunction with BGTS sheet)

Reserve Type	Reserve Heading	Current Reserve Level (01/10/2021)	Anticipated Closing Balance 31st March 2022	Proposed allocations/revocations	Proposed Opening Balance 1st April 2022	
NEW	Street Lighting Sinking Fund			2,000.00	2,000.00	<i>New line for long term repairs & replacements</i>
NEW	Allotment Sinking Fund			-	4,000.00	<i>Opened as control account for allotment charges only</i>
EMR	Riverwalk Cycleways	41,400.00	40,000.00	20,000.00	60,000.00	<i>Increase in anticipation of phase 1 project commencement</i>
EMR	Community Safety /CCTV	20,000.00	20,000.00	-	20,000.00	
EMR	Equipment Replacement	20,000.00	20,000.00	10,000.00	30,000.00	<i>In anticipation of imminent fleet renewal required</i>
EMR	Major Repairs & Renewals	11,225.00	11,225.00	3,775.00	15,000.00	<i>Restore to standard balance</i>
EMR	Election Expenses	61.00	61.00	9,939.00	10,000.00	<i>Restore to historical normal in anticipation of elections</i>
				-		
CLOSING	Members Allowance	3,000.00	3,000.00	3,000.00	-	
EMR	Land Improvement	20,000.00	20,000.00	20,000.00	40,000.00	<i>Increase in anticipation of imminent acquisitions</i>
EMR	JC Wood Improvement Plan	50,000.00	50,000.00	-	50,000.00	
CLOSING	Street Furniture Renewal	20,000.00	20,000.00	-	20,000.00	<i>Close in favour of deliverable projects</i>
				-		
CLOSING	Winter Wonderland	25,000.00	25,000.00	25,000.00		<i>Close as unfulfilled ad-hoc event</i>
EMR	Whetmead Improvement Plan	-	-	12,150.00	-	
BALANCE	Puppet Festival	2,172.00	2,172.00	2,172.00		
BALANCE	Community Day	567.00	567.00	567.00		
BALANCE	Christmas Events	-	-	-	-	
BALANCE	New Events	-	-	-	-	
BALANCE	Highways Devolution	29,993.00	27,000.00	-	27,000.00	

TOTAL PROPOSED ALLOCATIONS/REVOCATIONS (PRECEPT REQUIREMENT) £ 47,125.00

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