



Town Hall | 61 Newland Street | Witham | CM8 2FE
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witham.gov.uk

AGENDA

Meeting of: **Community Committee**

Date: **Tuesday, 19th August 2025** Time: **7:30 p.m.**

Place: **Council Chamber, Town Hall, Newland Street, Witham, CM8 2FE**

Members are hereby summoned to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

To be present: Councillors

J.C.	Coleman	(Chairman)	J.	Martin
P.	Heath	(Vice Chairman)	R.	Playle
E.	Adelaja		R.	Ramage
L.	Barlow		J.	Robertson
L.	Headley		E.	Williams

Nikki Smith
Town Clerk
13.8.2025

1. APOLOGIES FOR ABSENCE

To receive and approve apologies for absence.

2. MINUTES

To receive the Minutes of the Meeting of the Community Committee held 27th May 2025 (previously circulated).

3. INTERESTS

To receive any declarations of interest that Members may wish to give notice of on matters pertaining to any item on this agenda.

4. QUESTIONS AND STATEMENTS FROM THE PUBLIC

An opportunity to enable members of the press and public present to comment.

Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman under Standing Order 3(F) & 3(G).

5. GUEST SPEAKER

An opportunity for the Committee to hear from the selected guest speaker ahead of question and answer session.

Note: The chosen speaker for this Meeting is Sharan Westfield de Cortez of Health Watch

6. ESSEX POLICE

An opportunity to receive any updates concerning local criminal matters and hear from any officers in attendance.

7. TOWN CLERK'S REPORT

To receive the Clerk's report on matters arising.

8. COMMUNITY COMMITTEE INCOME, EXPENDITURE AND BUDGET REPORT

To receive the Community Committee Income and Expenditure report for the period up to 13th August 2025 attached at page 3.

9. EVENTS UPDATE

To receive a verbal update on events.

10. SOCIAL MEDIA

To receive social media statistics attached at page 4.

11. EXCLUSION OF THE PRESS AND PUBLIC

At this point, the Chair will move the following resolution: Under the Public Bodies (Admissions to Meetings) Act 1960 S.1(2) and in accordance with Standing Order 3(d), the press and public should be excluded from the remainder of the meeting due to the confidential nature of the business to be transacted.

12. INFORMATION CENTRE

To receive a report from the Information Centre Manager attached at page 5.

13. COMMUNITY TRANSPORT

To receive a verbal report.

14. HEALTH FACILITIES

To receive a report attached at page 8.

Summary of Receipts and Payments

Cost Centre 2

Agenda Item 8

Community

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
23	Information Sales Income	65,000.00	16,355.09	-48,644.91				-48,644.91 (-74%)
24	Witham Festival Income	1,500.00	1,280.00	-220.00				-220.00 (-14%)
25	Music Event	1,500.00	1,337.70	-162.30				-162.30 (-10%)
26	Dog Show	1,000.00	445.05	-554.95				-554.95 (-55%)
27	Witham Pride	500.00		-500.00				-500.00 (-100%)
28	Teddy Bear's Picnic	50.00		-50.00				-50.00 (-100%)
29	Christmas Events	1,500.00	580.00	-920.00				-920.00 (-61%)
30	Community Team - Salaries, NI & LGPS				84,728.00	24,264.70	60,463.30	60,463.30 (71%)
31	Town Clock				1,500.00	1,633.00	-133.00	-133.00 (-8%)
32	Christmas Decorations				13,000.00		13,000.00	13,000.00 (100%)
33	Information Centre Stock				55,000.00	11,861.17	43,138.83	43,138.83 (78%)
34	Information Centre & Administration				3,000.00	596.33	2,403.67	2,403.67 (80%)
35	Community Grant Aid				12,000.00	500.00	11,500.00	11,500.00 (95%)
36	Carnival Grant				8,000.00		8,000.00	8,000.00 (100%)
37	Citizens Advice				10,000.00	10,000.00		(0%)
38	CCTV				14,000.00	221.40	13,778.60	13,778.60 (98%)
39	Community Safety				1,500.00		1,500.00	1,500.00 (100%)
40	Community Special Constables Expenses				5,000.00	509.18	4,490.82	4,490.82 (89%)
41	Witham Train Memorial				500.00		500.00	500.00 (100%)
42	Community Special Constable Recruitment				1,000.00	170.00	830.00	830.00 (83%)
43	Other Community Support				1,500.00		1,500.00	1,500.00 (100%)
44	Witham Dog Show				2,500.00	2,234.68	265.32	265.32 (10%)
45	Witham Street Entertainment Festival				23,000.00	440.00	22,560.00	22,560.00 (98%)
46	Remembrance				1,000.00		1,000.00	1,000.00 (100%)
47	Twinning				500.00		500.00	500.00 (100%)
48	Halloween Event				2,200.00		2,200.00	2,200.00 (100%)
49	Music Event				10,000.00	7,219.08	2,780.92	2,780.92 (27%)
50	VE Day				2,500.00	2,126.55	373.45	373.45 (14%)
51	VJ Day				1,000.00	1,151.53	-151.53	-151.53 (-15%)
52	Christmas Events & Tree				4,500.00	833.67	3,666.33	3,666.33 (81%)
53	Easter Quest				1,650.00	704.90	945.10	945.10 (57%)
54	New Events & Events Improvment				1,500.00	650.00	850.00	850.00 (56%)
55	Silver Cinema				300.00	109.11	190.89	190.89 (63%)
56	EMR Events PAYE					132.00	-132.00	-132.00 (N/A)
SUB TOTAL		71,050.00	19,997.84	-51,052.16	261,378.00	65,357.30	196,020.70	144,968.54 (43%)

Summary

NET TOTAL	71,050.00	19,997.84	-51,052.16	261,378.00	65,357.30	196,020.70	144,968.54 (43%)
V.A.T.					1,818.37		
GROSS TOTAL		19,997.84			67,175.67		

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ITEM NO: 10

Officer Report: Social Media Report – 1st May 25 – 31st July 25

Issue:

The most popular posts on social media in the last 3 months have been:

Facebook: Dog Show photos post – 79 likes

Instagram: Teddy Bears Picnic ticket release announcement – 8 likes

The posts that reached the most people through the algorithms of social media:

Facebook: Dog Show photos post – 6.3k

Instagram: Advert for Witham Street Entertainment Festival – 974

Traffic on our social media pages:

Facebook visits: 11,819	New followers: 143	Total Followers: 4,450	People reached: 46,631
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Instagram visits: 268	New followers: 55	Total Followers: 932	People reached: 1,915
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We continue to post daily Monday to Friday, promoting WTC events and any other WTC initiatives. On Tuesdays we post or share something climate related, on Thursdays we post anything relevant to the weekend, e.g. Sunday Cinema and on the first of each month we post the upcoming meetings for that month. We also share anything that is relevant to the community, such as information from Essex Police

Our followers on Instagram have consistently risen. This quarter saw the highest rise of the last few years, and also the largest reach within that period. Not every post can be shared on Instagram because it has to contain a picture that falls within certain dimensions.

Our followers on Facebook also rise consistently, and this quarter has seen the second highest rise of the last few years.

Advice:

To receive & note

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