



Town Hall | 61 Newland Street | Witham | CM8 2FE
01376 520627
witham.gov.uk

AGENDA

Meeting of: **Town Council**

Date: **Monday, 9th March 2020** Time: **7.30 p.m.**

Place: **Town Hall, 61 Newland Street, Witham.**

Members are hereby summoned to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

To be present:	Councillors	Mrs	S.C.	Lager	(Town Mayor)
			R.P.	Ramage	(Deputy Town Mayor)
		Mrs	S.	Ager	
			K.L.	Atwill	
			P.R.	Barlow	
			J.C.	Bayford	
			J.C.	Goodman	
			S.E.	Hicks	
		Miss	C.	Jay	
		Mrs	A.	Kilmartin	
			M.C.M.	Lager	
			C.S.	Livermore	
			T.A.	Pleasance	
			P.M.	Ryland	
		Miss	M.L.	Weeks	
			R.	Williams	

1. APOLOGIES

To receive apologies for absence.

2. MINUTES

To receive the Minutes of the Meeting of the Town Council held 20th January 2020 (previously circulated).

3. INTERESTS

To receive any declarations of interests that Members may wish to give notice of on matters pertaining to any item on this Agenda.

4. QUESTIONS AND STATEMENTS FROM THE PUBLIC

An opportunity to enable members of the press and public present to comment upon any item on the Agenda.

5. ESSEX COUNTY AND BRAINTREE DISTRICT COUNCIL UPDATE

To receive reports from Essex County and Braintree District Councillors on matters relating to Witham.

6. INVITATION FROM CITIZENS ADVICE

To receive an invitation from the Citizens Advice for the Town Council to become a Corporate Member of the Board ([attached](#) at page 4).

7. TOWN MAYOR'S ENGAGEMENTS

To receive details of Town Mayor's engagements ([attached](#) at page 6).

8. COMMITTEE REPORTS

(a) **Community Committee Meeting held 10th February 2020**

Minutes 80 – 95 (inclusive).

(b) **Environment Committee Meeting held 27th January 2020**

Minutes 71 – 84 (inclusive) and the item on Fly Posting at Minute 85.

(c) **Policy and Resources Committee Meeting held 27th January and 24th February 2020**

Minutes 72 – 75 (inclusive), 78 – 89 (inclusive) and part of Minute 92.

Minute 84 – Meeting Schedule

To receive a recommendation - That the Meeting Schedule for the Civic Year 2020/2021, to include a second Town Council Meeting in January 2021, be received and agreed ([attached](#) at page 7).

(d) **Planning Applications and Transport Committee Meetings held 27th January, 10th and 24th February 2020**

Minutes 190 – 220.

EXCLUSION OF THE PRESS AND PUBLIC

TO RESOLVE that under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the consideration of the remaining items of business on the grounds they

involve the likely disclosure of exempt information falling within Schedule 12A (Sections 3 and 5) of the Local Government Act 1972.

9. COMMITTEE REPORTS (Continued)

(a) **Community Committee Meeting held 10th February 2020**

Minutes 96 – 99 (inclusive).

(b) **Environment Committee Meeting held 27th January 2020**

Minutes 85 and 86.

(c) **Policy and Resources Committee Meetings held 27th January and 24th February 2020**

Minutes 76, 77, 90 – 95 (inclusive).

10. PUBLIC DOMAIN

To consider whether any item discussed in Private Session should be moved into the Public Domain.



James Sheehy
Town Clerk

JS/GK/3.3.2020

Agenda Item 6

On behalf of the trustees I am writing to invite Witham Town Council to become a member of Citizens Advice Braintree, Halstead and Witham. Citizens Advice is a membership organisation made up of both individuals and corporate members. It is felt that it is something of an omission that the Town Council is not a corporate member like Braintree District Council.

To address this, I am attaching our membership form for completion by the Town Council. I wouldn't want the Council to become too excited – membership does not confer any perks. It does however entitle the Town Council to attend and vote at general meetings of the Charity such as the AGM which is held in November each year.

If the Council would like to consider becoming a member, the attached form should be completed and returned to me. Papers and voting rights for the AGM will then be issued at the appropriate time.

If you have any questions, please let me know.

Kind regards.

Rachel

Rachel Fahie

CEO



Citizens Advice Braintree Halstead & Witham Membership Application

Please print clearly in BLACK ink.

Organisation

Address

Postcode

Telephone

Email

Membership, whether individual or corporate, entitles members to vote at general meetings of the Charity.

- We agree to appoint an individual to represent the organisation and vote on its behalf at general meetings of the Charity.
- We apply to become a member organisation of Citizens Advice Braintree Halstead & Witham and support its objects. In accordance with clause 5.2 of the Articles of Association we undertake to contribute such amount as may be required, not exceeding £1, to the Charity's assets if it should be wound up while we are a member or within one year after ceasing to be a member.
- We agree to the above information being held on a computer in accordance with current Data Protection legislation

Signature

Date

Print Name

Collingwood Road, Witham, Essex, CM8 2DY Company Number: 4740710
Charity Registration Number: 1099232 Registered in England and Wales
Authorised and regulated by the Financial Conduct Authority FRN: 617518

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**LIST OF MAYORAL ENGAGEMENTS
COUNCILLOR MRS CLARE LAGER
14 JANUARY 2020 TO 9 MARCH 2020**

- Saturday, 18 January** **SOCCABILITY**
Attended Witham Football Club to see the work being done for children and adults who have special needs but would like to join in and play football.
- Sunday, 19 January** **MAYOR OF MALDON CIVIC SERVICE**
Attended the Service at the United Reformed Church, Maldon.
- Tuesday, 21 March** **MAYOR OF MALDON FUND RAISER**
Attended the Sark Restaurant hosted by the Mayor of Maldon to raise funds for her Charity Appeal.
- Wednesday, 22 January** **PRIDE IN PRACTICE**
Attended the Pride in Practice Award Ceremony at the Fern Surgery.
- Thursday, 30 January** **CHAIR OF BRAINTREE DISTRICT COUNCIL**
Attended the Fund Raiser for the Chair’s Charity Appeal at Causeway House.
- Friday, 31 January** **BARN DANCE**
Hosted a Barn Dance at Spring Lodge to raise funds for her Charity Appeal.
- Saturday, 29 February** **BOLLYWOOD**
Hosted a Bollywood Evening at The Royal British Legion Hall to raise funds for her Charity Appeal.
- Sunday, 1 March** **ESSEX COUNTY COUNCIL CIVIC SERVICE**
Attended the Chairman of the Council’s Civic Service in Chelmsford Cathedral.
- Wednesday, 4 March** **HIGH SHERIFF’S AWARDS EVENING**
Attended the Awards Evening at Hyland House.
- Saturday, 7 March** **CARNIVAL ASSOCIATION**
Attended the Public Hall for the Carnival Court Selection Evening.
- Saturday, 7 March** **SOCCABILITY**
Attended the “Level Playing Fields Week of Action Festival at Witham Football Club.

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WITHAM TOWN COUNCIL SCHEDULE OF MEETINGS CIVIC YEAR 2020 - 2021 MEETINGS IN COUNCIL CHAMBER AT 7.30 P.M. UNLESS OTHERWISE STATED													
COUNCIL, COMMITTEE OR SUB- COMMITTEE	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY
TOWN COUNCIL	Mon 11th (AGM)		Mon 6th		Tues 1st	Mon 26th			Mon 11th Mon 18th (Budget)		Mon 8th		Tues 4th Mon 10th (AGM)
ENVIRONMENT COMMITTEE	Tues 26th		Mon 20th		Mon 14th		Mon 9th		Mon 25th		Mon 22nd		
COMMUNITY COMMITTEE		Mon 8th		Mon 3rd	Mon 28th		Mon 23rd			Mon 8th		Tues 6th	
POLICY AND RESOURCES COMMITTEE		Mon 22nd		Mon 17th		Mon 12th		Tues 8th		Tues 23rd		Tues 20th	
Meeting usually starts at 6.30 p.m. finishing at 7.25 p.m. PLANNING APPLICATIONS	Mon 11th Tues 26th	Mon 8th Mon 22nd	Mon 6th Mon 20th	Mon 3rd Mon 17th	Tues 1st Mon 14th Mon 28th	Mon 12th Mon 26th	Mon 9th Mon 23rd	Tues 8th Mon 21st	Mon 11th Mon 25th	Mon 8th Tues 23rd	Mon 8th Mon 22nd	Tues 6th Tues 20th	Tues 4th
STAFFING AND ACCOMMODATION		Tues 9th			Tues 15th			Tues 1st			Tues 23rd		
ANNUAL TOWN ASSEMBLY												Mon 26th	
ESTIMATES									Mon 4th				
OPEN SPACES MANAGEMENT SUB-COMMITTEE AT 3.00 PM		Wed 24th		Wed 19th		Wed 14th		Wed 9th		Wed 24th		Wed 21st	

03/03/2020

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