

Staff Member	Course	Date Completed
Planning and Democratic Officer	J9	05.11.2020
	Menopause Awareness Training	24.06.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Traffic Management for Community Events (LANTRA)	19.10.2023
Open Spaces Operative (K)	Brushcutters/Trimmers Maintenance & Operation (LANTRA)	24.07.2019
	Ride on Rotary and Cylinder Mowers (LANTRA)	21.10.2019
	J9	12.11.2020
	Emergency First Aid in the Workplace	17.11.2020
	Basic Tree Survey Inspection (LANTRA)	25.03.2021
	Using a Powered Pole Pruner (LANTRA)	09.04.2021
	Menopause Awareness Training	24.06.2021
	Working at Heights Training	07.07.2021
	Traffic Management for Community Events (LANTRA)	26.04.2023`
	Health and Safety Awareness and Fire Training	19.05.2022
	Bystander Intervention Training	24.04.2023
	Tourniquets & Haemostatic Dressings Level 2 (VTQ)	03.10.2023
	First Aid at Work 18 Hour L3 (VTQ) - FAW	04.10.2023
	Hate Crime Ambassador Training	19.10.2023
Working at Heights Training Refresher	22.02.2023	
Operations Manager	Ride on Rotary and Cylinder Mowers (LANTRA)	29.07.2013
	Basic Tree Survey Inspection (LANTRA)	04.10.2017
	Powered Pole Pruner (LANTRA )	01.10.2017
	Chainsaw Maintenance & Cross Cutting (LANTRA)	17.10.2017
	Safe Operation of Mowers (LANTRA)	05.02.2019
	Brushcutters/Trimmers (LANTRA)	27.02.2019
	Traffic Management for Community Events (LANTRA)	26.04.2023`
	J9	12.11.2020
	Emergency First Aid in the Workplace	17.11.2020
Felling and Processing of Trees up to 380mm (LANTRA)	10.12.2020	

	Working at Heights Training	07.07.2021
	Menopause Awareness Training	24.06.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Welding for Beginners	24.10.2022
	Tourniquets & Haemostatic Dressings Level 2 (VTQ)	03.10.2023
	First Aid at Work 18 Hour L3 (VTQ) - FAW	04.10.2023
	Hate Crime Ambassador Training	19.10.2023
	Working at Heights Training Refresher	22.02.2023
Open Spaces Operative (R)	Brushcutter and Line Trimmer Refresher	22.11.2022
	Traffic Management for Community Events (LANTRA)	26.04.2023`
	Hate Crime Ambassador Training	19.10.2023
	Powered Pole Pruner (LANTRA )	21.09.2023
	Working at Heights Training	22.02.2023
Information Centre Manager	J9	16.10.2020
	Menopause Awareness Training	24.06.2021
	Social Media Training	11.07.2023
	Traffic Management for Community Events (LANTRA)	19.10.2023
	Virtual Dementia Tour	06.03.2024
Town Clerk	Certificate in Local Council Administration	15.08.2020
	J9	06.10.2020
	Emergency First Aid in the Workplace	17.11.2020
	Mental Health First Aid	27.11.2020
	Dementia Friends	03.06.2021
	Menopause Awareness Training	24.06.2021
	Advanced Dementia Training	28.09.2021
	Suicide Awareness Training	21.09.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Local Elections Briefing	26.01.2023
	Level 4 Certificate of Higher Education in Community Governance	24.03.2023
	Traffic Management for Community Events (LANTRA)	26.04.2023`

	Social Media Training	11.07.2023
	Tourniquets & Haemostatic Dressings Level 2 (VTQ)	03.10.2023
	First Aid at Work 18 Hour L3 (VTQ) - FAW	04.10.2023
	Hate Crime Ambassador Training	19.10.2023
	Community Safety Accreditation	09.11.2023
	Mental Health First Aid Refresher	06.12.2023
	Virtual Dementia Tour	06.03.2024
Deputy Town Clerk	Risk Assessment (RQF)	01.07.2019
	J9	06.10.2020
	Certificate in Local Council Administration	20.03.2021
	Menopause Awareness Training	24.06.2021
	Traffic Management for Community Events (LANTRA)	26.04.2023`
	Health and Safety Awareness and Fire Training	19.05.2022
	Introduction to the Planning System	16.11.2022
	Social Media Training	11.07.2023
	Hate Crime Ambassador Training	19.10.2023
Open Spaces Operative (H)	Brushcutters/Trimmers Maintenance & Operation (LANTRA)	27.01.2020
	Ride on Rotary and Cylinder Mowers (LANTRA)	01.10.2020
	J9	12.11.2020
	Basic Tree Survey Inspection (LANTRA)	25.03.2021
	Using a Powered Pole Pruner (LANTRA)	09.04.2021
	Working at Heights Training	07.07.2021
	Traffic Management for Community Events (LANTRA)	26.04.2023`
	Chainsaw Maintenance and Cross-cutting	20.04.2021
	Menopause Awareness Training	24.06.2021
	Health and Safety Awareness and Fire Training	19.05.2022
	Bystander Intervention Training	03.04.2023
	Hate Crime Ambassador Training	19.10.2023
	Working at Heights Training Refresher	22.02.2023

<b>P.A to the council</b>	<b>Suicide Awareness Training</b>	<b>01.11.2021</b>
	<b>Introduction to Local Council Administration</b>	<b>09.11.2021</b>
	<b>Health and Safety Awareness and Fire Training</b>	<b>19.05.2022</b>
	<b>Introduction to the Planning System</b>	<b>16.11.2022</b>
	<b>GDPR eLearning</b>	<b>09.01.2022</b>
	<b>ILCA to CILCA</b>	<b>31.01.2023</b>
	<b>Bystander Intervention Training</b>	<b>04.04.2023</b>
	<b>Traffic Management for Community Events (LANTRA)</b>	<b>19.10.2023</b>
	<b>Virtual Dementia Tour</b>	<b>06.03.2024</b>
<b>Events Coordinator (V)</b>	<b>Health and Safety Awareness and Fire Training</b>	<b>19.05.2022</b>
	<b>ILCA</b>	<b>05.09.2022</b>
	<b>Social Media Training</b>	<b>11.07.2023</b>
<b>Events Coordinator (J)</b>	<b>Social Media Training</b>	<b>11.07.2023</b>
<b>Finance Assistant</b>	<b>ILCA</b>	<b>08.02.2024</b>
	<b>FILCA</b>	<b>09.02.2024</b>
<b>Open Spaces Administrative Assistant</b>	<b>Bystander Intervention Training</b>	<b>04.04.2023</b>
	<b>Traffic Management for Community Events (LANTRA)</b>	<b>26.04.2023`</b>
	<b>ILCA</b>	<b>02.02.2023</b>
	<b>Tourniquets &amp; Haemostatic Dressings Level 2 (VTQ)</b>	<b>03.10.2023</b>
	<b>First Aid at Work 18 Hour L3 (VTQ) - FAW</b>	<b>04.10.2023</b>
	<b>Social Media Training</b>	<b>11.07.2023</b>
<b>Street Warden</b>	<b>Community Safety Accreditation</b>	<b>09.11.2023</b>
	<b>Traffic Management for Community Events (LANTRA)</b>	<b>19.10.2023</b>

Councillor	Course	Date Completed
E. Adelaja		
S. Ager	CLlr Training Day Part 1	09.07.2019
	CLlr Training Day Part 2	15.07.2019
	Public Speaking	21.01.2020
	Chairmans Training Day	06.07.2020
	J9 Training	01.10.2020
	Learning Disabilities Awareness	03.03.2021
	Dementia Friends	03.06.2021
	AGM	23.09.2021
	Advanced Dementia Training	28.09.2021
	Climate Crisis	27.01.2022
L. Barlow		
P. Barlow	Virtual Dementia Tour	06.03.2024
J.C. Coleman		
J.M. Coleman		
B. Fleet		
L. Headley	Advanced Councillor Training	10.02.2024 & 17.02.2
P. Heath	Tourniquets & Haemostatic Dressings Level 2 (VTQ)	03.10.2023
	First Aid at Work 18 Hour L3 (VTQ) - FAW	04.10.2023
	Virtual Dementia Tour	06.03.2024
T. Hewitt		
J. Martin		
R. Playle		
R. Ramage		
A. Sloma		
B. Taylor		
E. Williams		

<b>Training Body</b>
<b>SETDAB</b>
<b>The Menopause Support Group</b>
<b>Acacia Business Services Ltd</b>
<b>Lantra</b>
<b>Writtle University</b>
<b>Writtle University</b>
<b>SETDAB</b>
<b>Save Lives at Work</b>
<b>Writtle University</b>
<b>Writtle University</b>
<b>The Menopause Support Group</b>
<b>High Speed Training</b>
<b>Lantra</b>
<b>Acacia Business Services Ltd</b>
<b>Essex County Council</b>
<b>ProTrainings.uk</b>
<b>ProTrainings.uk</b>
<b>Essex Police</b>
<b>High Speed Training</b>
<b>Writtle University</b>
<b>Writtle University</b>
<b>Writtle University</b>
<b>Writtle University</b>
<b>Writtle University</b>
<b>Writtle University</b>
<b>Lantra</b>
<b>J9</b>
<b>Save Lives at Work</b>
<b>Writtle University</b>

High Speed Training
The Menopause Support Group
Acacia Business Services Ltd
Writtle University
ProTrainings.uk
ProTrainings.uk
Essex Police
High Speed Training
Writtle University
Lantra
Essex Police
Writtle University
High Speed Training
SETDAB
The Menopause Support Group
MBCG Media
Lantra
Experience Training Ltd
SLCC
SETDAB
Save Lives at Work
MHFA England
EALC
The Menopause Support Group
EALC
Zero Suicide Alliance
Acacia Business Services Ltd
EALC
SLCC
Lantra

<b>MBCG Media</b>
<b>ProTrainings.uk</b>
<b>ProTrainings.uk</b>
<b>Essex Police</b>
<b>Essex Police</b>
<b>MHFA England</b>
<b>Experience Training Ltd</b>
<b>EALC</b>
<b>SETDAB</b>
<b>SLCC</b>
<b>The Menopause Support Group</b>
<b>Lantra</b>
<b>Acacia Business Services Ltd</b>
<b>SLCC</b>
<b>MBCG Media</b>
<b>Essex Police</b>
<b>Writtle University</b>
<b>Writtle University</b>
<b>SETDAB</b>
<b>Writtle University</b>
<b>Writtle University</b>
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<b>Lantra</b>
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<b>Essex Police</b>
<b>High Speed Training</b>



<b>Zero Suicide Alliance</b>
SLCC
<b>Acacia Business Services Ltd</b>
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<b>Acacia Business Services Ltd</b>
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<b>ProTrainings.uk</b>
<b>MBCG Media</b>
<b>Essex Police</b>
Lantra

