



Town Hall | 61 Newland Street | Witham | CM8 2FE
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witham.gov.uk

AGENDA

WITHAM TOWN COUNCIL

Date: **Monday, 10th July 2023** Time: **7:30 p.m.**

Place: **Council Chamber, Town Hall, Newland Street, Witham, CM8 2FE**

Members are hereby summoned to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

To be present:

S. Ager	(Town Mayor)	P. Heath
L. Barlow	(Deputy Town Mayor)	J. Martin
E. Adelaja		R. Playle
P. Barlow		R. Ramage
J.C. Coleman		A. Sloma
J.M. Coleman		B. Taylor
B. Fleet		E. Williams
L. Headley		

Nikki Smith
Town Clerk & Proper Officer
4th July 2023

1. APOLOGIES FOR ABSENCE

To receive and approve apologies for absence.

2. MINUTES

To receive the Minutes of the Meeting of Town Council held 12th June 2023 (previously circulated).

3. INTERESTS

To receive any declarations of interest that Members may wish to give notice of on matters pertaining to any item on this agenda.

4. QUESTIONS AND STATEMENTS FROM THE PUBLIC

An opportunity to enable members of the press and public present to comment.

Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman under Standing Order 3(F) & 3(G)

5. CO-OPTION

- a) To receive a short 2- minute introduction from all co-option candidates in attendance, and an opportunity for members to ask any additional questions.
- b) For members to vote on the co-option candidates for the vacancy in South Ward.

6. DECLARATION OF ACCEPTANCE OF OFFICE

To receive a Declaration of Acceptance of Office from the new Member of the Town Council for South Ward.

7. ESSEX COUNTY AND BRAINTREE DISTRICT COUNCIL UPDATE

To receive reports from Essex County and Braintree District Councillors on matters relating to Witham.

8. TOWN MAYOR'S ENGAGEMENTS

To receive details of the Town Mayor's engagements attended for period 7th June – 4th July 2023 (attached at page 4).

9. TOWN CLERK'S REPORT

To receive the Town Clerk's report on matters arising (attached at page 5).

10. COMMITTEE REPORTS

- (a) **Planning and Transport Committee held 12.06.2023 and 26.06.2023**
Minutes 11 to 36

To receive a report of the Meetings.

- (b) **Policy and Resources Committee held 26.06.2023**
Minutes 1 to 10.

To receive a report of the Meeting.

11. APPOINTMENT OF CITIZENS ADVICE REPRESENTATIVE

To receive nominations and vote to appoint a Member as the Witham Town Council representative to Citizens Advice, Braintree, Witham and Halstead.

12. SILVER CINEMA

To receive a report concerning the Silver Cinema.

13. EXCLUSION OF THE PRESS AND PUBLIC

TO RESOLVE That under the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the Meeting for the consideration of the remaining items of business on the grounds they involve the likely disclosure of exempt information falling within Schedule 12A (S3) of the Local Government Act 1972.

14. COMMITTEE REPORT – CONTINUED

Policy and Resources Committee held 26.06.2023

Minute 11.

To receive a report of the meeting.

19. FUNDING REPORT

To receive a report.

20. LAND TRANSFER UPDATE

To receive a report.

LIST OF MAYOR'S ENGAGEMENTS BETWEEN JUNE 7TH TO JULY 4TH 2023

Friday 9th June, Witham Industrial Watch Ltd

Attended the Witham Industrial Watch Annual Members Meeting at the Tiptree Patisserie in Witham.

Saturday 10th June, Witham BB 50th Anniversary Fun Day in Witham

Attended a fun day in Witham to celebrate the 50th Anniversary of the Witham Boys Brigade.

Friday 23rd June, Witham Foodbank

Attended a tour of the Witham foodbank.

Friday 23rd June, Parkview Dog Show

Attended at dog show at Parkview Care Home.

Saturday 24th June, Great Dunmow Summer Solstice

Attended the Great Dunmow Summer Solstice, held by Great Dunmow Council.

Saturday 1st July, Witham Carnival Crowning

Attended the crowning of the Witham Carnival Queen and Court.



ITEM NO: 9

Officer Report: [Town Clerk's Report](#)

The following matters are for members to note:

Pop Up Stalls
The first Pop-Up stall will be held in the Grove Centre on 13th July from 10am-1pm. This will be a chance for councillors to chat with residents on a broad range of topics as well as collect feedback on any issues that might be raised. If you are available and have not already expressed an interest in taking part, please let the Assistant RFO know.

Eastlight Community Homes
The Estates team at Eastlight Community Homes are willing to conduct estate inspections with any interested members. If you would like to walk around your ward with the relevant estate manager please make the Town Clerk aware.

Advice:

To receive and note.