Witham Town Council: Snow Clearance Policy

This policy relates to Witham Town Council's snow clearance procedures to be carried out by Witham Town Council's Operations Team.

In the event of snow that needs clearing, it was agreed that the following areas will be cleared by Witham Town Council's Operations Team following a suitable risk assessment, on the day, carried out by the Operations Manager:

1. **Town Hall –** The public pavement in front of the Town Hall is the responsibility of Essex County Council. However, as members of Essex Highways' Salt Bag Partnership Scheme, Witham Town Council's Operations Team will clear the public pavement outside the Town Hall as well as clear, salt and grit the driveway leading from Newland Street to the Town Hall car park and a walkway leading to the side entrance of the building and kitchen. This should minimise the risk of slipping by staff and visitors to the Town Hall. It is not considered necessary to clear the whole car park.

2. **Bridges –** The Operations Team will be responsible for the four bridges along the River Walk:
    - The bridge near Laurence Avenue leading across the river to Maldon Road Park has high usage and is particularly hazardous as it is shaded by large trees.
    - Two bridges between Bridge Street and Guithavon Road which may be used by students of Maltings Academy.
    - One bridge near Bramble Road, which may be used by children attending schools

    All four bridges will be cleared of snow, salted and gritted. The priority order will be the bridge near Laurence Avenue, followed by the bridge near Bramble Road and lastly the two bridges between Bridge Street and Guithavon Road.

3. **Glebelands area of the River Walk** – This area of the River Walk has natural springs, the water of which, on occasion, flows across the path. In winter this water freezes and provides an additional danger to members of the public, in an area which has high school-pupil footfall. On the occasions where additional water is on the pathways, these areas will be salted and gritted.

4. **Community Centre –** The paths around the perimeter of the building and the car park will be cleared and gritted by Witham Town Council staff to provide a safe entrance to the centre.

Approved: **Environment Committee minute 13 12/07/2021**
Last reviewed: **19/10/2026**
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