

# Witham Town Council

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CM8 2FE

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## AGENDA

Meeting of: **Town Council**

Date: **Monday, 5<sup>th</sup> March 2018** Time: **7.30 p.m.**

Place: **Town Hall, 61 Newland Street, Witham.**

**Members are hereby summoned to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.**

To be present:	Councillors	Mrs	J.	Williams	(Town Mayor)
			T. A.	Pleasance	(Deputy Town Mayor)
			P.R.	Barlow	
			J.C.	Bayford	
			J.C.	Goodman	
			P.	Horner	
		Mrs.	J.A.	Kempf	
		Mrs	A.	Kilmartin	
			M.C. M	Lager	
		Mrs	S.C.	Lager	
		Mrs	J.M.	Money	
			J.R.	Pullen	
			R.P.	Ramage	
			W.J.	Rose	
			P.M.	Ryland	
			R.	Williams	

## APOLOGIES

### 1. MINUTES

To receive the Minutes of the Meetings of the Town Council held 15<sup>th</sup> and 23<sup>rd</sup> January 2018 (previously circulated).

**2. INTERESTS**

To receive any declarations of interests that Members may wish to give notice of on matters pertaining to any item on this Agenda.

**3. QUESTIONS AND STATEMENTS FROM THE PUBLIC**

An opportunity to enable members of the press and public present to comment upon any item on the Agenda.

**4. TOWN CLERK'S REPORT**

To receive a verbal report from the Town Clerk.

**5. GUIDE DOGS/TRAINEE GUIDE DOGS IN LICENSED TAXIS**

To receive a report ([attached](#)).

**6. GUTHAVON VALLEY AND MILL LANE, WITHAM**

To receive and note correspondence ([attached](#)).

**7. DRAFT TOWN PLAN**

To receive and review draft Town Plan (to follow)

**8. TOWN MAYOR'S ENGAGEMENTS**

To receive details of the Town Mayor's Engagements ([attached](#))

**9. COMMITTEE REPORTS**

(a) **Community Committee Meeting held 6<sup>th</sup> February 2018**

Minutes 56 – 69 (inclusive).

(b) **Environment Committee Meeting held 22<sup>nd</sup> January 2018**

Minutes 66 – 80 (inclusive).

(c) **Policy and Resources Committee Meeting held 20<sup>th</sup> February 2018**

Minutes 62 – 69 (inclusive).

**EXCLUSION OF THE PRESS AND PUBLIC**

**TO RESOLVE** That under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest.

**10. COMMITTEE REPORTS (Continued)**

(a) **Community Committee Meeting held 6<sup>th</sup> February 2018**

Minutes 70 and 71.

(b) **Environment Committee Meeting held 22<sup>nd</sup> January 2018**

Minutes 81 – 83 (inclusive).

(c) **Policy and Resources Committee Meeting held 20<sup>th</sup> February 2018**

Minutes 70 -75 (inclusive).

**11. CONTRACTUAL MATTERS**

To receive reports from the Town Clerk (attached) .

**12. STAFFING MATTERS**

To receive a verbal report from the Town Clerk.

**13. PUBLIC DOMAIN**

To consider whether any item discussed in Private Session could be moved into the Public Domain.



Mark Squire  
Town Clerk

MS/GK/ 2.2018

## Witham Town Council



### **GUIDE DOGS/TRAINEE GUIDE DOGS IN LICENSED TAXIS    Agenda Item 5**

#### **Summary:**

A local resident, who trains guide dogs for the blind, has complained that a licensed taxi driver refused to take her dog in the taxi.

Licensed Taxi drivers are required by law to carry guide dogs/trainee guide dogs and assistant dogs unless they have been given an exemption certificate by the Licensing Authority, in this case Braintree District Council.

She was given advice to contact the Licensing Officer at Braintree District Council but has asked that this matter be further considered by the Town Council.

#### **Advice:**

To consider what action can be taken by the Town Council.

GK,MS/16.2.2018

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Seax House  
2nd Floor  
Victoria Road South  
Chelmsford  
Essex  
CM1 1QH

Dear Resident,

**RE: Guithavon Valley and Mill Lane, Witham**

Following a Braintree Local Highway Panel request to investigate if traffic calming could be considered along Guithavon Valley and Mill Lane, Witham a feasibility study was undertaken.

The recommendations from the feasibility study are as follows:

- To upgrade the existing bend warning signs to incorporate illuminated posts along Guithavon Valley and Mill Lane.
- Upgrade the signage on all approaches to the mini roundabouts.
- Doming the mini roundabouts to help slow traffic

Although the amendments of the mini roundabouts may help to calm traffic there is the potential for noise impact when vehicles travel over them and it is for this reason that the views of local residents are sought. We would appreciate your comments by 13<sup>th</sup> March.

Yours Sincerely

A handwritten signature in blue ink that reads "J Wiles".

**Jasmine Wiles | Assistant Highway Liaison Officer**

**Braintree District**

Telephone: 07720 095451

Email: [Local.HighwayPanels@essexhighways.org](mailto:Local.HighwayPanels@essexhighways.org)

[www.essex.gov.uk/highways](http://www.essex.gov.uk/highways)

[www.twitter.com/essexhighways](https://www.twitter.com/essexhighways)

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**TOWN MAYOR'S ENGAGEMENTS  
15 JANUARY 2018 TO 6 MARCH 2018**

**COUNCILLOR JOANN WILLIAMS**

- 15 January 2018 Presented the Christmas Window trophies to the winners.
- 21 January 2018 Attended the Civic Service of the Mayor of Maldon.
- 13 February 2018 Attended the EALC Meeting on Mersea Island.
- 3 March 2018 Hosted the Highland Dinner and Dance at the Public Hall, Witham to raise funds for the Town Mayor's Charity Appeal.
- 4 March 2018 Attended the Parade and Service at the United Reformed Church in Witham to celebrate the RAF 100 years and the Relinquishment of Command of Sean Purcell.

**COUNCILLOR TOM PLEASANCE**

- 29 January 2018 Attended 295 (Witham & Rivenhall) Squadron RAF Cadets open evening.
- 3 March 2018 Attended the Highland Dinner and Dance at the Public Hall, Witham to raise funds for the Town Mayor's Charity Appeal.
- 4 March 2018 Attended the Parade and Service at the United Reformed Church in Witham to celebrate the RAF 100 years and the Relinquishment of Command of Sean Purcell.

**COUNCILLOR ANGELA KILMARTIN**

- 16 February 2018 Attended the Chinese New Year Celebration at the European Centre in Colchester (on behalf of the Town Mayor)

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