

Witham Town Council

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AGENDA

Meeting of: **Town Council**

Date: **Monday, 24th October 2016**

Time: **7.30 p.m.**

Place: **Town Hall, 61 Newland Street, Witham.**

Members are requested to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

To be present:	Councillors	P.	Horner	(Town Mayor)
	Mrs	J.	Williams	(Deputy Town Mayor)
		P.R.	Barlow	
		L.D.	Campbell	
		J.C.	Goodman	
	Mrs.	J.A.	Kempf	
	Mrs	A.	Kilmartin	
		M.C. M	Lager	
	Mrs	S.C.	Lager	
	Mrs	J.M.	Money	
		T. A.	Plesance	
		R.P.	Ramage	
		W.J.	Rose	
		P.M.	Ryland	
		R.	Williams	

APOLOGIES

1. MINUTES

To receive the Minutes of the Meeting of the Town Council held 30th August 2016 (previously circulated).

2. **INTERESTS**

To receive any declarations of interests that Members may wish to give notice of on matters pertaining to any item on this Agenda.

3. **QUESTIONS AND STATEMENTS FROM THE PUBLIC**

An opportunity to enable members of the press and public present to comment upon any item on the Agenda.

4. **TO INTRODUCE THE NEW DEPUTY TOWN CLERK – JAMES SHEEHY**

5. **ESSEX ASSOCIATION OF LOCAL COUNCILS (EALC) - COUNCIL OF THE YEAR AWARD - ESSEX – SPONSORED BY VAUGHTONS.**

To receive a report attached and letters of congratulations from Priti Patel, MP and Councillor Frankie Ricci, Chairman of Braintree District Council (attached).

6. **PRESENTATION TO SUE REICHERT – INFORMATION CENTRE MANAGER**

An opportunity for the Town Council to thank Sue Reichert for her invaluable service to the Town Council and the Witham Community in general and to receive also a congratulations letter from local MP, Priti Patel (attached).

7. **RESIGNATION OF COUNCILLOR C. J. BAILEY**

To formally receive the letter of resignation from Councillor C.J. Bailey (attached) and to receive a verbal report regarding the subsequent North Ward election. Also to allocate a new representative to the Town Team.

8. **SOUND SYSTEM IN THE COUNCIL CHAMBER**

To note that Marks Tey Radio has installed a trial sound system in the Council Chamber and the effectiveness and cost implications will be evaluated and discussed at the end of the Meeting.

9. **TOWN CLERK'S REPORT**

To receive the Town Clerk's verbal report on matters arising (if any).

10. **PLANNING APPLICATIONS SUB-COMMITTEE**

To receive a report concerning proposals from the Leader of the Council regarding the future Meetings of the Planning Applications Sub-Committee (attached).

11. **WITHAM TWINNING ASSOCIATION**

To receive a report (attached).

12. TOWN MAYOR'S ENGAGEMENTS

To receive details of the Town Mayor's engagements (attached).

13. COMMITTEE REPORTS

(a) **Community Committee Meeting held 26th September 2016**

Minutes 40 – 51 (inclusive).

(b) **Environment Committee Meeting held 12th September 2016**

Minutes 39 – 52 (inclusive).

(c) **Policy and Resources Committee Meeting held 10th October 2016**

Minutes 39 – 54 (inclusive) and parts of 56 taken into Open Session.

Minute 46 – Annual Returns

To receive the Recommendation from the Policy and Resources Committee that the Annual Return and External Auditors Certificate be received and duly approved.

EXCLUSION OF THE PRESS AND PUBLIC

TO RESOLVE That under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest.

13. COMMITTEE REPORTS (CONT'D)

(a) **Environment Committee Meeting**

Minutes 53 and 54.

(b) **Policy and Resources Committee Meeting**

Minutes 55 – 57 (inclusive).

14. SOUND SYSTEM IN THE COUNCIL CHAMBER (CONT'D)

To receive a report and to evaluate the trial sound system (attached).

15. **PUBLIC DOMAIN**

To consider whether any discussed in Private Session could be moved into the Public Domain.

A handwritten signature in black ink that reads "Mark Squire". The signature is written in a cursive style with a large initial 'M'.

Mark Squire
Town Clerk

MS/GK/18.10.2016