

Witham Town Council

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Newland Street
Witham
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AGENDA

Meeting of: **Town Council**

Date: **Monday, 6th March 2017** Time: **7.30 p.m.**

Place: **Town Hall, 61 Newland Street, Witham.**

Members are requested to attend the above Meeting to transact the following business. Members are respectfully reminded that each item on the Agenda should be carefully examined. If you have any interest, it must be duly declared.

To be present:	Councillors	P.	Horner	(Town Mayor)
	Mrs	J.	Williams	(Deputy Town Mayor)
		P.R.	Barlow	
		J.C.	Bayford	
		L.D.	Campbell	
		J.C.	Goodman	
	Mrs.	J.A.	Kempf	
	Mrs	A.	Kilmartin	
		M.C. M	Lager	
	Mrs	S.C.	Lager	
	Mrs	J.M.	Money	
		T. A.	Pleasance	
		R.P.	Ramage	
		W.J.	Rose	
		P.M.	Ryland	
		R.	Williams	

APOLOGIES

1. MINUTES

To receive the Minutes of the Meetings of the Town Council held 16th and 24th January 2017 (previously circulated).

2. INTERESTS

To receive any declarations of interests that Members may wish to give notice of on matters pertaining to any item on this Agenda.

3. QUESTIONS AND STATEMENTS FROM THE PUBLIC

An opportunity to enable members of the press and public present to comment upon any item on the Agenda.

4. POLICE

(a) RECRUITMENT OF SPECIAL CONSTABLES

To receive a presentation from Temporary Superintendent Simon Anslow, Head of Constabulary, regarding the recruitment of Special Constables.

(b) LOCAL CASE FOR CHANGE

To receive the Police and Crime Commissioner's public consultation – Local Case for Change (leaflet [attached](#) and 67 page business case available at www.essex.pcc.police.uk/LocalCaseForChange).

5. TOWN CLERK'S REPORT

To receive the Town Clerk's verbal report on matters arising.

6. TOWN MAYOR'S ENGAGEMENTS

To receive details of the Town Mayor's Engagements ([attached](#)).

7. STANDING ORDERS

To receive a report ([attached](#)) and agree –

New Standing Order 89 – Members' attendance on Training Courses

Revised Standing Order 7 to include 'In compliance with all aspects of the Openness of Local Government Bodies Regulations Act 2014'.

8. COMMITTEE REPORTS

(a) Community Committee Meeting held 6th February 2017

Minutes 66 – 83 (inclusive).

(b) Environment Committee Meeting held 23rd January 2017

Minutes 69 – 82 (inclusive).

(c) **Policy and Resources Committee Meeting held 29th February 2017**

Minute 75 – 90 (inclusive).

EXCLUSION OF THE PRESS AND PUBLIC

TO RESOLVE That under the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest.

8. **COMMITTEE REPORTS**

(a) **Community Committee Meeting held 6th February 2017**

Minutes 84 and 85.

(b) **Policy and Resources Committee Meeting held 20th February 2017**

Minutes 91 and 92.

9. **STREET NAMING**

To receive a report (attached).

10. **PUBLIC DOMAIN**

To consider whether any discussed in Public Session should be moved into the Public Domain.



Mark Squire
Town Clerk

MS/GK/27.2.2017

THE OPTIONS

REPRESENTATION

Police and Crime Commissioner becomes a voting member of Essex Fire Authority



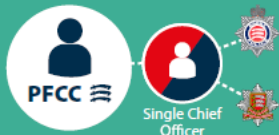
GOVERNANCE

- PCC to take on the role of the Essex Fire Authority
- Essex Police and ECFRS will remain two distinct organisations
- In his role as Essex Fire Authority, the PCC becomes the Police, Fire and Crime Commissioner (PFCC)
- Each service retains its Chief Officer



SINGLE EMPLOYER

- PCC to take on the role of the Essex Fire Authority
- Bring together the services and create a single employer for Police and Fire officers and staff.
- In his role as Essex Fire Authority, the PCC becomes the Police, Fire and Crime Commissioner (PFCC)
- A single Chief Officer would appoint a senior fire officer and a deputy chief constable, under their command.



WHY CHANGE

- To Improve effectiveness
- To Improve the accountability and management for fire and rescue
- To Identify cost savings which can be reinvested back into front line police and fire services

THE BENEFITS

	Representation	Governance	Single Employer
Effectiveness	Low	Medium	High
Economy and efficiency	Low	High	High
Public Safety	Low	High	High
Ease of delivery	High	High	Low
Estimated benefit over 10 years (% of total potential benefit of £30.8m)	£8m (25%)	£15-23m (50-75%)	£23m (75%)

Essex is a large and diverse county - The emergency services needs to meet the demands of Essex and deliver them in the best way possible to keep the public safe.



WHAT IS GOVERNANCE?

It is the process for making and implementing decisions, taking responsibility and making sure things are run effectively and efficiently. Good governance has a positive effect on spending decisions, policies, practices, procedures, quality of service, leadership and conduct.

WHO CURRENTLY GOVERNS THE ESSEX FIRE AND RESCUE SERVICE?

Currently Essex County Fire and Rescue Service is governed by the Essex Fire Authority. There are 25 elected members of the Authority; nominated by Essex County Council, Southend-on-Sea Borough Council and Thurrock Council.

THE ROLE OF FRONT LINE OFFICERS WILL NOT CHANGE

The local case states that a change in governance will maintain the professional identities of each emergency service and will not blur the roles between front line Police Officers and Firefighters.

ABOUT THE ROLE OF ROGER HIRST, YOUR POLICE AND CRIME COMMISSIONER:



- Is elected by the residents of Essex and is accountable to them for the performance of the Police Force
- Provides the local link between the police and communities
- Sets the strategy for policing and crime reduction and disorder through the Police and Crime Plan
- Pursues better, cost effective ways of improving police and crime prevention
- Holds the Chief Constable to account and has the authority to appoint/dismiss
- Proposes the policing element of the council tax precept.

CONTACT US

essex.pcc.police.uk/LocalCaseForChange | 01245 291600 | pcc@essex.pnn.police.uk | @Essexpcc | Police and Crime Commissioner for Essex

PCC
POLICE AND CRIME
COMMISSIONER FOR ESSEX

CONSULTATION

A COMMON SENSE APPROACH FOR JOINT GOVERNANCE OF POLICE, AND FIRE & RESCUE SERVICES

essex.pcc.police.uk/LocalCaseForChange

GIVE US YOUR VIEWS

To tell us what you think of the options you will need to complete a short survey.
You can do this via the post or online.
Pick up a survey and envelope, found next to the leaflets.
To complete online:
essex.pcc.police.uk/LocalCaseForChange
Here you will also find the full business case and a short film explaining the local case for change.
The consultation runs for 12 weeks and closes on the 10th May, 2017. A summary of views will be included in the local case and submitted to the Home Office in the Summer.
A final report will be available on the website shortly after the closing date.

CONTACT US

- www.essex.pcc.police.uk/LocalCaseForChange
- Office of the Police and Crime Commissioner, 3 Hoffmanns Way, Chelmsford, Essex CM1 1GU
- 01245 291600
- pcc@essex.pnn.police.uk
- [@Essexpcc](https://twitter.com/Essexpcc)
- Police and Crime Commissioner for Essex

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OPPORTUNITY TO DO BETTER AND MORE TOGETHER

A change in governance could unlock the potential to do more and better together. The Local Business Case has identified a number of financial and non-financial opportunities and benefits:

MORE WORKING TOGETHER – become more efficient

MAKE SAVINGS – reinvest in the services

IMPROVE PUBLIC SAFETY – focus on communities

ACHIEVE MORE – deliver effective services to the public

Area of business benefit	Short term	Medium term	Long term	Non-financial benefits	10 year Net Present Value (NPV)
Better working together to improve public safety	✓			Public safety, reducing offending, or helping the vulnerable to feel safer in their homes. Effectiveness through joined-up service delivery between police, fire and other partners, and improved public access online.	£4.3m
Sharing of Estates, including: OPCC move to Kelvedon Park Headquarters functions	✓				
Operational emergency services centre		✓		Greater effectiveness in collaborative working and an enabler of wider collaboration.	£10.1m
Better use of stations / front desk		✓	✓		
Facilities management		✓			
Enabling shared business services providing key support functions (e.g.HR, Finance, IT)		✓		Joined up systems enable further collaboration and economies of scale. Taking the best from both organisations means that supporting services are more effective, benefiting operational activities.	£5.9m
Shared Enterprise Resource Planning platform		✓			
Fleet management		✓			
Joint procurement initiatives	✓	✓		Enables wider collaboration.	£2.3m
Further operational collaboration		✓	✓	Further public safety improvements. Effectiveness, such as quicker responses to emergency calls that require multi-agency response.	£9.0m
Control Room		✓			
Total NPV; (less £0.9m project management costs)					£30.8m*

*The figures in this table have been rounded up

DEMAND HAS CHANGED

Fire officers attend more road collisions than ever before. There has been a **14% increase** (2010-15) in road collisions attended on Essex roads.

88% of Essex homes have fitted smoke alarms. Residents are more aware. Fire and Rescue, and parish safety volunteers give good advice, plus our homes are built better.

Essex Fire and Rescue Service and Essex Police work together to respond to new forms of crime, safety issues and to look after the vulnerable. Essex is seeing a long term trend of reduction in traditional crime; burglaries, car crime and personal theft. However, there has been an increase in cyber-crime, terrorism, domestic violence, people trafficking and gang related crime. Also, modern crime can impact people locally but be instigated anywhere in the world.

9,569 more offences reported in Essex in 2016, representing an increase of **8.8%**.

A LOCAL CASE FOR CHANGE GIVE US YOUR VIEWS

Back in May 2016, I was publicly elected as Police and Crime Commissioner (PCC) for Essex. Since then I have listened to residents, to the public and to partners about how Essex ensures that it continues to have efficient and effective emergency services.

For me, safe and secure communities are the bedrock on which we build well-being and prosperity for all. And that means communities which are well policed; and receive effective emergency services when called upon.

We have dedicated individuals in both our police and fire services. However, I believe that closer working between the Police and the Fire & Rescue Service can unlock significant resources to deliver better emergency services in Essex. The potential for better joint working between the Police and Fire & Rescue is substantial.

Although collaboration already happens, there is more that can be done. The new Police and Crime Act means that we now have an opportunity to change how we govern our Fire and Rescue service, jointly with Essex Police.

Roger Hirst, Police and Crime Commissioner For Essex

This is a public consultation which means I am asking for your views. Please consider the options and the benefits and complete the short survey.

A COMMON SENSE APPROACH

Police and crime commissioners across the UK can submit a local case to the Home Secretary to govern fire and rescue services, as well as police. The government believes that more joint working between the police and the fire service can strengthen the emergency services and provide significant savings and benefit the public.

There is already some joint working through existing arrangements, but collaboration between the police and the fire service in Essex has not yet developed significantly. Research shows separate governance prevents effective collaboration. The new approach would increase accountability, speed up improvements, improve community safety and make best use of assets (buildings and funding).

Agenda Item 6

TOWN MAYOR'S ENGAGEMENTS 17 JANUARY 2017 TO 6 MARCH 2017

COUNCILLOR PATRICK HORNER

16 February 2017	Little Havens Hospice	Attended the Hospice for a tour and met with the staff and supporters.
5 March 2017	Civic Service	Attended Chelmsford Cathedral for Councillor John Aldridge's Civic Service.

COUNCILLOR JOANN WILLIAMS

16 February 2017	Little Havens Hospice	Attended the Hospice for a tour and met with the staff and supporters.
24 February 2017	Tai Chi	Attended the Chinese New Year Banquet and Celebration at the European Centre, Colchester with Cllr Rob Williams.

COUNCILLOR ANGELA KILMARTIN

27 January 2017	Health, Wellday & Showcase	Attended The Hub to meet the small businesses that offer nail technology, head and back massage and holistic treatments.
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COUNCILLOR JANET MONEY

5 March 2017	Civic Service	Attended Chelmsford Cathedral for Councillor John Aldridge's Civic Service.
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COUNCILLOR TOM PLEASANCE

16 February 2017	Little Havens Hospice	Attended the Hospice for a tour and met with the staff and supporters.
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Witham Town Council



STANDING ORDERS – REVISION

Agenda Item 7

Background Papers:

- (a) Minute 64 of Policy and Resources Committee Meeting held 5.12.2016 refers. Proposed Standing Order (attached).
- (b) Proposed Standing Order (attached).

Summary:

In accordance with Standing Order 80, the proposed Standing Orders were proposed and seconded at the last Policy and Resources Committee Meeting, and stood adjourned without discussion to this Meeting of the Town Council.

Advice:

To consider and agree new Standing Orders.

GK/22.2.2017

Proposed Standing Orders

(a)

MEMBERS' ATTENDANCE AT TRAINING COURSES

89. If a Member has requested to attend a Training Course but does not attend with no reasonable notice or explanation, then the Member will be obliged to reimburse the fees of that particular course to the Town Council.

(b)

7. In compliance with all aspects of the openness of Local Governance Bodies Regulation 2014, a person may not orally report or comment about a meeting as it takes place if he/she is present at the meeting of the Town Council or its committees, but otherwise may:

- (a) Film, photograph or make an audio recording of a meeting;
- (b) Use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; and
- (c) Report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting.

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